

Harbor Springs Community School
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January 18, 2010

Dear ARTISTS:

It's time to start planning for the 35th Annual Harbor Springs Community School Art Show held at Zorn Park in beautiful downtown Harbor Springs.

This year's show will be held on **Saturday, July 3rd, 2010**. We make this change every seven years when July 4th falls on a Sunday. This change helps alleviate the paralyzing traffic congestion in this area. Next year's show will be on Monday, July 4th, 2011.

Listed below are important dates and changes to note:

February	applications available online to prospective participants
March 20	deadline for application with slide submissions
April	jury meeting and selection of participants
Early May	notification to participants

The application form is attached. Please read the show rules, note changes from previous years and be assured that all rules and restrictions will be enforced. Your signature on the application confirms that you have read the rules and agree to adhere to this format. Failure to comply with these rules could mean early dismissal from the show with no refund.

The show hours are from 9 am to 5 pm. Set up will begin at 6 am. Please check in at the Art Show registration booth with your photo I.D. to get your booth space assignment. You are required to be in attendance the entire duration of the show.

Booth spaces will be mapped out as in previous years. The booth space is limited to 10 X 10. Extra space between booths cannot be used as display area. Requests for special considerations (i.e. shade, level ground, etc.) are considered and we make every effort to accommodate your requests. Please note requests on application. Please do NOT put "same as last year". Give a booth number. We do not guarantee that you will have the same booth space as previous years.

Parking in Harbor Springs is always a consideration. Please be considerate of the car and pedestrian traffic. We will be loading and unloading only along Main Street and Bay Street. There will be NO driving on the park grounds. The lower street, Bay Street, will have limited traffic, as we will be using both sides of the park. Parking is limited so please allow plenty of time to unload, park your vehicle and then set up your booth.

If you have any questions or concerns, please call, write or email me at the above address. We look forward to sharing a day of art and fun with you!

Susan Jacobs

Michelle Zoerner

Art Show Director

Assistant Art Show Director

**Harbor Springs Community School
35th Annual Juried Art Show**

APPLICATION SUBMISSION INSTRUCTIONS

ONE APPLICATION PER ARTIST/MEDIUM. (Business partners or spouses must apply separately unless they are occupying the same booth space. Single artist may apply for two spaces either to display their work in two separate media or to display one medium in a double space. There are a limited number of double spaces available. Artists applying in two different medium categories must submit an application and slides for both media. Please do not apply in more than one category with the same body of work.)

THIS APPLICATION MUST BE ACCOMPANIED BY:

1. **Slides or DVD – Three photos of your work, and one of your stocked display spaces.** Slides must be in a 2X2 mount with front, top, title, medium and artist's name and dimensions clearly indicated. They must be 35 mm, submitted in plastic sleeves and suitable for carousel projection. DVD's must be of high quality in JPG format and clearly marked with the artist's information.
2. **A self-addressed stamped envelope.** Postage adequate to cover return of slides.
3. **Send two checks –** One check for **\$25.00** non-refundable jury/handling fee and a second check for **\$150.00** for general booth fee. If applying for 2 booths, 3 checks are required. Only a limited amount of double booths are available. **Checks should be made out to: Harbor Springs Community School.**

RULES OF PARTICIPATION

All work must be designed and executed by the accepted artist. Commercial or imported items, items made from kits or mass-produced items are not accepted. Any person exhibiting arts/crafts that have any resemblance to such item or items that are presented at time of application are subject to immediate dismissal from the show. Qualifiers will circulate at random during the show to ensure that all work shown is in compliance with these guidelines.

1. **Artists must be present during all hours of the show. Agents for the artist are not accepted.**
2. Exhibitors may not share booth space unless they have submitted a joint application and have been accepted as such.
3. The number of exhibitors in certain categories will be limited.
4. No food products are to be sold by art show exhibitors.
5. Exhibitors are responsible for payment of their own State and Federal taxes.

APPLICATION AND REGISTRATION DEADLINES

Exhibitors must submit a signed application accompanied by the required slides/dvd and two checks, by March 20, 2010. Applicants will be juried in early April by a panel of art professionals/experts. Those not selected to participate will be notified in early May. Selected artists will be sent all additional registration materials by May 15, 2010. We understand your desire to know if you were accepted into the show, but **please do not call**. Results will NOT be given over the phone. We will mail out results as soon as possible.

The Harbor Springs Community School 4th of July Art Show staff reserves the right to accept or reject any exhibitor.

BOOTH SPACE

The booth space allotment is 10ft X 10ft. **The fee is \$150.00.** Booth fees are non-refundable once accepted. The Art Show Director assigns all spaces and has the right to deny a request or change an exhibitor space if it is deemed necessary. The exhibitor's full cooperation is expected in all of the above.