

# **Bienvenidos a la clase de Español I**

## **Profesora Naile - el año 2019-2020**

### **Course Objectives:**

Throughout this course students will develop a novice-low proficiency in Spanish by engaging in a variety of communicative activities designed to develop reading, writing, speaking and listening skills in the target language. Additionally, students will develop cultural awareness through the study of customs and traditions of Spanish speaking countries.

### **Necessary Materials:**

Students are expected to bring the following to class every day:

1. A mid-size three ring binder divided into 5 sections.
2. Writing utensils
3. Earbuds/headphones for audio activities
4. MacBook, charged and ready to go

### **Grading Policy:**

#### **Homework/Notebook:**

Homework will be assigned on a regular basis (2-4 times per week) and must be completed BEFORE the start of class. Any homework not completed before the bell will be considered late. You will be allowed 1 late assignment per marking period for full credit, after which late work will be awarded half credit. In order to receive credit for late assignments, it must be turned in prior to the current chapter's test. You will also be required to keep a portfolio/daily goals log that I will check periodically throughout the trimester.

#### **Participation:**

Participation is essential to the mastery of a foreign language. I will be evaluating each student's participation on a regular basis. I define participation as: 1. Willingness to volunteer in class. 2. Willingness to practice Spanish in small group situations. 3. General attitude and classroom behavior. Participation points may be given as a weekly grade. Inappropriate classroom behavior and disruptions may result in a loss of participation points.

#### **Quizzes/Tests:**

Quizzes and tests will occur on a regular basis. With the rare exception of a pop quiz, you will have plenty of notice of each test/quiz. See me BEFORE you take the test/quiz if you have any questions. You may retake a quiz if you are not satisfied with your grade. You may earn up to a 90% (A-) on the retake. All retakes must be completed on your own time within 3 school days of the first quiz. If you fail to show up for a retake appointment without prior notification, you will forfeit your right to that retake. Tests may not be retaken.

#### **Attendance:**

Learning a foreign language is a process that requires excellent attendance. Unexcused absences will NOT be tolerated. Each unexcused absence will result in a zero for all missed work (including tests and projects). Additionally, with regard to excused absences, the student will have 1 day for every day missed to complete the work. Any work not completed by this time will result in a grade reduction.

If you are absent due to a school activity (i.e. sporting event or field trip), it is your responsibility to see me **PRIOR** to the absence. Your work will be due upon your return to class. Your grade will be reduced if you fail to comply with this procedure.

I follow the attendance policy set by the office. Please consult your student handbook for additional information regarding attendance.

#### **Office Hours:**

I make it a priority to be available to students and parents. In general, I am available to students from 7:30-8:00 AM and 3:00-3:30 PM. I am also available during lunch by appointment. If my posted times are not convenient, I will work with students on an individual basis to determine an acceptable time to work. Additionally, please do not hesitate to contact me via email at [knaile@harborps.org](mailto:knaile@harborps.org) or school phone at 526-4841.

#### **Grading Scale:**

100-94= A  
93-90= A-  
89-88= B+  
87-83= B  
82-80= B-  
79-78= C+  
77-73= C  
72-70= C-  
69-68= D+  
67-63= D  
62-60= D-  
59...= F

#### **Classroom Procedures:**

- GOLDEN RULE: Treat others as you would like to be treated. Respect your teacher, yourself, and each other.
- Use respectful and appropriate language at all times.
- Be prepared and on time. You must bring your **binder, computer, and a pencil.**
- You will be limited to 3 bathroom passes per marking period (excluding emergencies). When using the bathroom, please ask Ms. Naile before signing out. **No passes will be given during the first or last 5 minutes of class.**
- Respect the classroom environment. There will be NO food or drink (except water) allowed.
- Do your own work. Cheating will result in a zero and possible disciplinary steps. Copying someone else's work is not 'helping'; it is cheating and will result in a zero for you and the person from whom you are copying.
- Follow the guidelines listed in your handbook. Please keep your cell phone in your locker. If I see your phone, it will be confiscated and turned in to the office according to school policy. There will be no headphones allowed unless we are doing audio work that requires them. Please do not bring a coat or backpack to class. All school rules will be followed in my classroom.
- Use technology responsibly. Any inappropriate use of technology will result in the loss of your computer for the class period and discipline according to the school's technology policy.

#### **Consequences:**

- Verbal warning/after class discussion with teacher
- Loss of participation points.
- Detention and/or call home.
- Discipline steps as outlined by the handbook.

**Please be advised that classroom policies are subject to change throughout the school year.**

**Remind message app: I will be using the remind app to send students and parents updates on quizzes, tests and projects. If you would like to receive updates please complete the following;**

**1st hour:** Text @c7eah8 to 81010

**2nd hour:** Text @fg6h4g to 81010

**4th hour:** Text @fch2g6 to 81010

**5th hour:** Text @a7264bk to 81010

**One final thought:**

Remember that learning a foreign language is a wonderful opportunity. I have high expectations for each and every one of you. If you work hard and participate effectively, I am confident that you will achieve success.

Please sign and return this sheet with the signature of a parent/guardian.

I have read and understand Ms. Naile's classroom policies.

Student's Name \_\_\_\_\_

Student's Signature \_\_\_\_\_

Parent's Signature \_\_\_\_\_

Date: \_\_\_\_\_

