

DRAFTING & DESIGN

PREREQUISITES: None

LENGTH OF COURSE: Two Semesters

COURSE DESCRIPTION:

Students will learn the language and tools of sketching and drafting. As their knowledge improves, they will have the opportunity to apply that knowledge by using a computer-aided drafting (CAD) program. During their final semester, students will design and draw two extended projects using CAD.

DRAFTING & CAD ATTENDANCE POLICY

PHILOSOPHY Drafting is a lab class where drawing skills are learned while in class. Plus, good attendance is an excellent habit to develop for the world of work. It is vital to be in class on time each day. To this end, this class has a policy that awards excellent attendance but penalizes tardiness and excessive absences.

POLICY Six excused non-school absences will be allowed per semester. These can be accumulated through the year up to a total of 8. If a student takes two semesters they can have 12 excused non-school absences. Students can make up any absences by coming before school from 7:30 to 8:00 or after school Monday through Thursday or on open shop evenings from 6:00 to 8:00 to work on drawing. Make-up time must be scheduled ahead of time. Students are welcome to come in and earn credit **before** planned absences for class trips, sports events, hunting trips or vacations. All excess non-school absences must be made up before the Thursday prior to the end of the trimester. (For an extended illness or other serious difficulties, additional time will be allowed for making up time.) Check with the instructor.

PENALTY FOR EXCESS ABSENCES Each non-school absence beyond the sis allowed per semester will cause the student's semester grade to drop one increment. Any student who maintains an A average will not be penalized for excused absences.

Examples: (examples are in semester one)

7 absences **B** drops to **B-** (one drop because four are allowed)

8 absences **C** drops to **D**

10 absences **A** stays as **A** (Maintaining an A avg. overrides the rule)

AWARD Any student with no absences (school and non-school) for a marking period will earn **50** bonus points. A student with absences (school and non-school) can earn the **50** bonus points if he/she makes up ALL absences by the Thursday before the trimester ends.

TARDIES & SKIPS To avoid being tardy, the student must be in his/her seat **before** the tardy bell rings. Students who are detained by a teacher or the principal should be sure to get a pass excusing the tardy. NO OTHER PASSES WILL BE ACCEPTED. **Each tardy will result in a 20 point penalty** unless the tardy individual word processes a one page DS essay within 24 hours detailing the reason(s) for the tardy and describing the steps needed to avoid repeating the tardy. Multiple tardies require entirely new essays each time. Any unexcused absence is a skip. **Skipping class will result in a 40 point penalty.**