

**Minutes of Regular Board Meeting
Board of Education
Harbor Springs Public Schools**

February 10, 2020

7:00 pm

Large Group Instruction Room
Harbor Springs Middle School
800 State Road
Harbor Springs, MI 49740

Board Members Present: Tim Davis, Vice President
 Brad Backus, Treasurer
 Diane Novak, Secretary
 Paul Fairbairn, Trustee
 Margo Damoose, Trustee

Board Member Absent: Gary Morse, President
 Bryan Lauer, Trustee

Staff Present: Michael Behrmann, Superintendent
 Pam Zazula, Chief Financial Officer
 Maresi Witte, Executive Secretary
 Chris Cerrudo, Technology Director
 Brad Plackemeier, Middle School Principal
 Susan Jacobs, High School Principal
 Nathan Fairbanks, Elementary School Principal
 Leigh Inglehart, HSEA Co-President

Guest Present: Brian Nolan, Benchmark Engineering

Regular Meeting

I. Call to Order

Vice President Davis called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

III. Approval of Agenda

A motion was made by Backus, seconded by Damoose, to approve the agenda as presented. Motion carried unanimously.

IV. Board President's Report

Vice President Davis announced that the Boys and Girls Ski Team placed 2nd in Regionals and are moving on to State finals.

V. Superintendent's Report

Superintendent Behrmann reported the following:

- Middle School musical *Into the Woods Jr.* was wonderful
- Baywatch Robotics team heading to their first tournament in Traverse City on February 27th and to Kingsford on March 5th
- LED lighting upgrade throughout the district
- Diamond Ball Baseball Fundraiser
- *Cultures of Thinking* staff training

VI. Committee Reports

A. Finance

Backus reported that the committee discussed the following: reviewed January invoices; Shay site redevelopment; facility rental fees; Pre-K; staffing for 2020-21; merit pay; graduate distinctions; Lacrosse.

B. Communications

Damoose reported that the committee discussed the following: athletics update; Lacrosse; Shay site redevelopment; facility rental fees; Pre-K; staffing 2020-21; merit pay; graduate distinctions.

C. Facilities - None

VII. **Administrative Reports**

- High School principal Susan Jacobs reported on the following: MYIG spring conference coming up; Band concert this Wednesday, February 12, 2020; Coming Home activities; staff illness.
- Middle School principal Brad Plackemeier reported on the following: Musical *Into the Woods Jr.*; Positive Behavior initiative; MS Jazz Band; MS ski team participating in *Little Brown Jug* next week; PSAT coming up.
- Elementary School principal Nathan Fairbanks reported on the following: report cards mailed last week; Valentine's parties this Friday, February 14; *Cultures of Thinking* staff training; Shay Outdoor Adventure Club on Michigan Outdoors; thanked Chris Atteberry and Maggie Kloss for their contributions to the Outdoor Adventure Club; second grade *Learn Local*.

VIII. **General Announcements**

- Backus commented on area school districts closings due to illness.
- Novak thanked coach Toby McFarland for organizing the baseball fundraiser event held at Boyne.

IX. **Public Input** - None

X. **Consent Agenda Items**

A. **Approval of Invoices**

1. General Fund - \$714,350.60
2. Community Schools Fund - \$13,211.14
3. Food Service Fund - \$14,395.16
4. Building & Site Fund - \$10,357.50
5. Fiber Build Fund - \$200.00
6. Athletic Improvement Project Fund - \$5,000.00

B. **Approval of Minutes**

1. Special Meeting - January 13, 2020
2. Regular Meeting - January 13, 2020

A motion was made by Novak, seconded by Damoose, to approve the consent agenda as follows: General Fund \$714,350.60; Community Schools Fund \$13,211.14; Food Service Fund \$14,395.16; Building & Site Fund \$10,357.50; Fiber Project Fund \$200.00; Athletic Improvement Project Fund \$5,000.00 and the minutes for the special and regular meetings – January 13, 2020. Motion carried unanimously.

XI. **Recommended for Action - New Business**

A. **Approval of Engineering Services for Shay Site Re-development**

Brian Nolan, Benchmark Engineering, reviewed the different concepts for the Shay site redevelopment.

A motion was made by Fairbairn, seconded by Novak, to approve contracting with Benchmark Engineering for the services listed in the proposal dated April. 30, 2019 and preparing the bid documents for the Shay site redevelopment project not to exceed \$10,000.00. Motion carried unanimously.

B. **Approval of Overnight Trips**

1. High School Michigan Youth In Government Spring Conference in Lansing

A motion was made by Novak, seconded by Damoose, to approve the High School Michigan Youth In Government Conference in Lansing – February 20-23, 2020. It was noted that lodging arrangements were changed. Motion carried unanimously.

2. Fifth Grade Lansing Trip

A motion was made by Novak, seconded by Damoose, to approve the Fifth Grade Lansing Trip – May 27-28, 2020. Motion carried unanimously.

C. **Approval of Letter of Understanding for Revised Instructional Calendar**

A motion was made by Backus, seconded by Damoose, to approve the Letter of Understanding to revise the 2020-21 school calendar as follows:

- *Move the start of school from September 8, 2020 to September 1, 2020 and the last date of school from June 16, 2021 to June 11, 2021.*
- *Convert half-day professional development days on October 16, 2020, February 12, 2021 and May 28, 2021 to full-day professional development days.*

Motion carried unanimously.

XII. Public Input - None

XIII. Adjournment

A motion was made by Backus, seconded by Damoose, to adjourn the regular meeting at 7:34p.m. Motion carried unanimously.

Respectfully submitted,

Diane Novak
Secretary