

**Minutes of Regular Board Meeting
Board of Education
Harbor Springs Public Schools**

September 14, 2020

Large Group Instruction Room
Harbor Springs Middle School
800 State Road
Harbor Springs, MI 49740

Board Members Present: Gary Morse, President
Diane Novak, Secretary
Bryan Lauer, Trustee
Margo Damoose, Trustee

Board Members Absent: Tim Davis, Vice President
Brad Backus, Treasurer
Paul Fairbairn, Trustee

Staff Present: Michael Behrmann, Superintendent
Pam Zazula, Chief Financial Officer
Maresi Witte, Executive Secretary
Chris Cerrudo, Technology Director
Nathan Fairbanks, Elementary School Principal
Brad Plackemeier, High School Principal
Heather Keiser, Interim Middle School Principal
Leigh Inglehart, HSEA Co-President

Regular Meeting

I. Call to Order

President Morse called the regular meeting to order at 7:00 p.m.

II. Pledge of Allegiance

III. Approval of Agenda

A motion was made by Lauer, seconded by Damoose, to approve the agenda as amended. Item XII.B. Return to Learn Law Information was added. Motion carried unanimously.

IV. Board President's Report

President Morse expressed his sincere thanks to all staff and administrators to make the start of school a success.

V. Superintendent's Report

Superintendent Behrmann reported on:

- Great start to the school year
- Face-to-face learners doing well; thanked online learners for their patience
- Professional development day for staff
- Grateful to all staff and administrators
- Honored Kristie Holzschu for 2020 Outstanding Person in Education (OPIE) award

VI. Committee Reports

A. Finance

Superintendent Behrmann reported that the committee discussed the following: August invoices; admin stipends; legal update; High School gym scoreboard; technology.

B. Communications

Novak reported that the committee discussed the following: admin stipends; legal update; athletic update; High School gym scoreboard; technology.

C. Facilities

Lauer reported that the committee discussed the following: admin stipends; legal update; High School gym scoreboard; technology and facilities update.

VII. Administrative Reports

- High School principal Brad Plackemeier reported on the first full week of school; online students; CTE classes; PSAT/SAT testing; Homecoming next week; next week’s sports events; Marching Band will be playing before the football game.
- Middle School principal Heather Keiser reported that the three new teachers are off to a good start; online learners; teachers are going above and beyond their duties; iReady testing; students are wonderful and compliant and are enjoying the outside picnic tables.
- Elementary School principal Nathan Fairbanks reported that our kids are handling wearing masks very well; parent drop off working well; iReady testing; thanked teachers for being flexible with scheduling changes and also thanked bus drivers; parents thankful for PPE; thanked Between the Covers for providing free books to all students.

VIII. General Announcements

Damoose stated that it is good to have our kids back in school. She thanked all staff, teachers and administrators for a successful first week.

IX. Public Input - None

X. Consent Agenda Items

A. Approval of Invoices

1. General Fund - \$583,078.77
2. Community Schools Fund - \$4,972.35
3. Food Service Fund - \$4,118.08
4. Building & Site Fund - \$27,057.50
5. Fiber Build Project Fund - \$1,510.00
6. Athletic Improvement Project Fund - \$495.00

B. Approval of Minutes

1. Special Meeting - August 28, 2020

A motion was made by Novak, seconded by Damoose, to approve the consent agenda as follows: General Fund \$583,078.77; Community Schools Fund \$4,972.35; Food Service Fund \$4,118.08; Building and Site Fund \$27,057.50; Fiber Build Project Fund \$1,510.00; Athletic Improvement Project Fund \$495.00 and the minutes from the special meeting - August 28, 2020. Motion carried unanimously.

XI. Recommended for Action – New Business

A. Approval of High School Gym Sound System Purchase

A motion was made by Novak, seconded by Lauer, to approve the purchase of the Daktronics High School gym sound system in the amount of \$18, 209.00 for the video scoreboard being donated to HSPS. Motion carried unanimously.

XII. Information & Proposals

A. NEOLA Policies Update - First Reading

Superintendent Behrmann reviewed the NEOLA policies update as follows:

1. Policy 2210 - Curriculum Development - Approved Courses
2. Policy 2412 - Homebound Instruction Program
3. AG 2412 - Homebound Instruction Program
4. Policy 2414 - Reproductive Health and Family Planning
5. Policy 3362.01 - Threatening Behavior toward Staff Members
6. Policy 4162 - Controlled Substance and Alcohol Policy for Commercial Vehicle (CMV) Drivers and Other Employees Who Perform Safety-Sensitive Functions
7. AG 4162B - Handling of Test Results, Record Retention, and Confidentiality Maintenance of Records
8. Policy 5200 - Attendance
9. Policy 5335 - Care of Students with Chronic Health Conditions
10. Policy 6107 - Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures
11. Policy 8210 - School Calendar
12. Policy 8400 - School Safety
13. Policy 8462 - Student Abuse and Neglect
14. Policy 8600 - Transportation
15. AG 5460.01 - Graduation Requirements Career and Technical Education (CTE)
16. AG 8431A - Integrated Pest Management

B. Return to Learn Law Information

Superintendent Behrmann updated the Board on the ‘Return to Learn’ law. Three additional agenda items will be added every Board of Education meeting.

XIII. Public Input - None

XIV. Adjournment

A motion was made by Lauer, seconded by Novak, to adjourn the regular meeting at 7:40 p.m. Motion carried unanimously.

Respectfully submitted,

Diane Novak
Secretary