

**Minutes of Special Board Meeting  
Board of Education  
Harbor Springs Public Schools**

**August 28, 2020**

Large Group Instruction Room  
Harbor Springs Middle School  
800 State Road  
Harbor Springs, MI 49740

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Board Members Present: Gary Morse, President  
Tim Davis, Vice President  
Diane Novak, Secretary  
Brad Backus, Treasurer  
Bryan Lauer, Trustee  
Paul Fairbairn, Trustee  
Margo Damoose

Staff Present: Michael Behrmann, Superintendent  
Maresi Witte, Executive Secretary

**Special Meeting**

**I. Call to Order**

President Morse called the special meeting to order at 8:00 a.m.

**II. Approval of Agenda**

*A motion was made by Fairbairn, seconded by Lauer, to approve the agenda as presented. Motion carried unanimously.*

**III. Public Input – None**

**IV. Approval of Minutes - Special Meeting - August 21, 2020**

*A motion was made by Fairbairn, seconded by Backus, to approve the special meeting minutes from August 21, 2020 as presented. Motion carried unanimously.*

**V. Approval of New Staff Hire**

**A. Full-time Special Education Teacher**

*A motion was made by Davis, seconded by Lauer, to approve the hiring of middle school special education teacher Bethany Geyer at MA step 5 of the teachers' salary schedule pro-rated for a start date of September 8, 2020 at \$58,306.00 for the 2020-21 school year. Motion carried unanimously.*

**B. Part-time Physical Education Teacher**

*A motion was made by Novak, seconded by Backus, to approve the hiring of middle school P.E. teacher Matthew Geyer at MA step 5 of the teachers' salary schedule at 0.6 FTE pro-rated for a start date of September 8, 2020 at \$34,984.00 for the 2020-21 school year. Motion carried unanimously.*

**C. Facilities Director**

*A motion was made by Fairbairn, seconded by Davis, to approve the hiring of Ronald Ouellette as Facilities Director and a 2-year contract as listed below:*

<b>Category</b>	<b>Yearly</b>	<b>Prorated for 2020-21</b>
Annual Salary	\$70,000	\$56,000
Length of Contract	2 years; 9/14/20-6/30/22	
Cash in Lieu of Health Insurance	\$6,818	\$5,113.50
Tax Shelter Annuity	\$1,000	\$791.67
Vacation Days	20	16
Phone Reimbursement	\$30/month	\$30/month
Mileage	\$1,200/year	\$950/year

*Motion carried unanimously.*

**VI. Public Input – None**

**VII. Adjournment**

*A motion was made by Fairbanks, seconded by Davis, to adjourn the special meeting at 8:21 a.m. Motion carried unanimously.*

Respectfully submitted,

Diane Novak  
Secretary