

**Minutes of Regular Board Meeting
Board of Education
Harbor Springs Public Schools**

October 12, 2020

Large Group Instruction Room
Harbor Springs Middle School
800 State Road
Harbor Springs, MI 49740

Board Members Present: Gary Morse, President
Diane Novak, Secretary
Bryan Lauer, Trustee
Margo Damoose, Trustee
Tim Davis, Vice President
Brad Backus, Treasurer
Paul Fairbairn, Trustee

Staff Present: Michael Behrmann, Superintendent
Pam Zazula, Chief Financial Officer
Maresi Witte, Executive Secretary
Chris Cerrudo, Technology Director
Nathan Fairbanks, Elementary School Principal
Brad Plackemeier, High School Principal
Heather Keiser, Interim Middle School Principal
Leigh Inglehart, HSEA Co-President
Kelcey Coveyou, Art Teacher

Regular Meeting

I. Call to Order

President Morse called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

III. Approval of Agenda

A motion was made by Backus, seconded by Damoose, to approve the agenda as presented. Motion carried unanimously.

IV. Safe Harbor Heroes Award Presentation

Harbor Springs Chamber of Commerce Executive Director Bonnie Kulp, Michael Kernicki, Chamber Board Vice Chair and Lynne Harvey, Senior Account Manager for Sponsor Blue Cross Blue Shield of Michigan, presented Michael Behrmann the Safe Harbor Heroes award. Congratulations, Michael!

V. Recognize Kelcey Coveyou - MAEA Middle Level Art Educator of the Year

Kelcey Coveyou was honored as the recipient of the Michigan Art Education Association's Middle Level Art Educator of the Year 2020. Congratulations, Kelcey!

VI. Board President's Report

President Morse reported:

- Commended Athletic Director Anna Rigby for effectively handling the many challenges with games, ticket sales, etc. due to COVID
- Great Marching Band performance
- Board of Education Retreat
- Congratulated Michael Behrmann and Kelcey Coveyou on their awards

VII. Superintendent's Report

Michael Behrmann reported:

- Thanked staff and teachers for all their hard work
- Provided an update on the fall sports teams
- Student count day
- Window for student enrollment changes for second semester - November 9-20, 2020

VIII. Administrative Reports

- High School principal Brad Plackemeier reported on the Homecoming activities; student testing; virtual parent/teacher conferences this week; fall sports.
- Middle School principal Heather Keiser reported on planning of spring field trips; fall sports season wrapping up; Cross Country home meet; iReady testing; School Wellness program; MS building goal.
- Elementary principal Nathan Fairbanks reported that the new teachers are doing very well; iReady; upcoming parent/teacher conferences; picture day; school activities.

IX. General Announcements – None

X. Public Input - None

XI. Consent Agenda Items

A. Approval of Invoices

1. General Fund - \$874,818.51
2. Community Schools Fund - \$16,152.69
3. Food Service Fund - \$10,354.89
4. Building & Site Fund - \$335,244.76
5. Athletic Improvement Project Fund - \$480.00

B. Approval of Minutes

1. Special Meeting/Retreat - September 29, 2020
2. Special Meeting/Retreat - September 29, 2020 Executive Session

A motion was made by Novak, seconded by Lauer, to approve the consent agenda as follows: General Fund \$874,818.51; Community Schools Fund \$16,152.69; Food Service Fund \$10,354.89; Building and Site Fund \$335,244.76; Athletic Improvement Project Fund \$480.00 and the minutes from the special meeting – September 29, 2020 and the executive session minutes from the special meeting September 29, 2020. Motion carried unanimously.

XII. Recommended for Action - Old Business

A. Approval of Harbor Springs High School Video Scoreboard and Accessories Bid

A motion was made by Backus, seconded by Fairbairn, to award the Harbor Springs High School Video Scoreboard and Accessories project to Daktronics in the amount of \$74,986.00, payable through a donation of Mr. Ken Mainland. Motion carried unanimously.

B. Reconfirmation of Extended COVID-19 Learning Plan

A motion was made by Lauer, seconded by Backus, that Harbor Springs Public Schools will continue to provide full day face-to-face learning as well as an online/virtual option for all students, K-12. Motion carried unanimously.

XIII. Recommended for Action - New Business

A. Approval of Snow Removal Bid

This item was tabled. It was decided to re-bid the snow removal project for one year.

B. Approval of Overnight Trips for Athletics

A motion was made by Backus, seconded by Novak, to approve the following overnight trips for State finals as presented:

- *Girls Golf State Tournament – October 15-17, 2020*
- *Cross Country State Meet – November 6-7, 2020*

Motion carried unanimously.

XIV. Information & Proposals

A. NEOLA Policies Update - Second Reading

1. Policy 2210 - Curriculum Development - Approved Courses
 2. AG 8431A - Integrated Pest Management
 3. Policy 2412 - Homebound Instruction Program
 4. AG 5460.01 - Graduation Requirements Career and Technical Education (CTE)
 5. AG 2412 - Homebound Instruction Program
 6. Policy 8600 - Transportation
 7. Policy 2414 - Reproductive Health and Family Planning
 8. Policy 8462 - Student Abuse and Neglect
 9. Policy 3362.01 - Threatening Behavior Toward Staff Members
 10. Policy 8400 - School Safety
 11. Policy 4162 - Controlled Substance and Alcohol Policy for Commercial Vehicle (CMV) Drivers and Other Employees Who Perform Safety-Sensitive Functions
 12. Policy 8210 - School Calendar
 13. AG 4162B - Handling of Test Results, Record Retention, and Confidentiality Maintenance of Records
 14. Policy 6107 - Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures
- Superintendent Behrmann presented the second reading of the policies update.

B. Monthly Review of Two-way Interaction Rates

Superintendent Behrmann reported on the two-way interaction rates for September 2020.

XV. Public Input - None

XVI. Public Comments on Extended COVID-19 Learning Plan - None

XVII. Adjournment

A motion was made by Davis, seconded by Backus, to adjourn the regular meeting at 7:37 p.m. Motion carried unanimously.

Respectfully submitted,

Diane Novak
Secretary