

**Minutes of Regular Board Meeting
Board of Education
Harbor Springs Public Schools**

November 9, 2020

Large Group Instruction Room
Harbor Springs Middle School
800 State Road
Harbor Springs, MI 49740

Board Members Present: Gary Morse, President
Diane Novak, Secretary
Tim Davis, Vice President
Brad Backus, Treasurer
Bryan Lauer, Trustee
Margo Damoose, Trustee

Board Member Absent: Paul Fairbairn, Trustee

Staff Present: Michael Behrmann, Superintendent
Pam Zazula, Chief Financial Officer
Maresi Witte, Executive Secretary
Chris Cerrudo, Technology Director
Nathan Fairbanks, Elementary School Principal
Brad Plackemeier, High School Principal
Heather Keiser, Interim Middle School Principal
Leigh Inglehart, HSEA Co-President

Regular Meeting

I. Call to Order

President Morse called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

III. Approval of Agenda

A motion was made by Backus, seconded by Lauer, to approve the agenda as presented. Motion carried unanimously.

IV. Board President's Report

President Morse reported on the following:

- Successful passage of millage renewals
- Congratulated new Board member Tina Honeysette as well as Paul Fairbairn and Margo Damoose on their election

V. Superintendent's Report

Superintendent Behrmann thanked the administrators for helping the school community getting through this difficult time. He also thanked our staff, students and parents.

VI. Committee Reports

A. Finance

Backus reported that the committee reviewed the October invoices and discussed the sign design proposal, snow removal bid, child care salary increase, MS nurse's room modifications and instructional protocols for COVID-19 shutdowns.

B. Communications

Novak reported that the committee discussed the sign design proposal, snow removal bid, child care salary increase, MS nurse’s room modifications.

C. Facilities

Lauer reported that the committee discussed the sign design proposal, snow removal bid, child care salary increase, MS nurse’s room modifications and received an update from Facilities Director Ron Ouellette.

VII. Administrative Reports

- High School principal Brad Plackemeier reported on PSAT/SAT testing; fall sports; Marching Band transitioning to Concert Band; Football playoffs, Girls Golf and Cross Country teams participated in state finals; online students.
- Middle School principal Heather Keiser reported on staff communications with parents; COVID-19 related phone calls with parents; focusing on “Gratitude” during month of November; Basketball on hold; utilizing building substitutes with online learning.
- Elementary principal Nathan Fairbanks reported on communications with parents; received \$250 grant for Art from Sturgeon River Pottery; Mini Festival of the Books; all students K-4 receiving a book.

VIII. General Announcements – None

IX. Public Input - None

X. Consent Agenda Items

A. Approval of Invoices

1. General Fund - \$893,169.63
2. Community Schools Fund - \$10,413.52
3. Food Service Fund - \$20,655.53
4. Building & Site Fund - \$233,934.82
5. Fiber Build Project Fund - \$1,500.00
6. Athletic Improvement Project Fund - \$613.50

B. Approval of Minutes

1. Regular Meeting - October 12, 2020

A motion was made by Damoose, seconded by Novak, to approve the consent agenda as follows: General Fund \$893,169.63; Community Schools Fund \$10,413.52; Food Service Fund \$20,655.53; Building & Site Fund \$233,934.82; Fiber Build Project Fund \$1,500.00; Athletic Improvement Project Fund \$613.50 and the minutes from the October 12, 2020 regular meeting. Motion carried unanimously.

XI. Recommended for Action - Old Business

A. Approval of NEOLA Policies Update 34-2

1. Policy 2210 - Curriculum Development - Approved Courses
2. AG 8431A - Integrated Pest Management
3. Policy 2412 - Homebound Instruction Program
4. AG 5460.01 - Graduation Requirements Career and Technical Education (CTE)
5. AG 2412 - Homebound Instruction Program
6. Policy 8600 - Transportation
7. Policy 2414 - Reproductive Health and Family Planning
8. Policy 8462 - Student Abuse and Neglect
9. Policy 3362.01 - Threatening Behavior Toward Staff Members
10. Policy 8400 - School Safety
11. Policy 4162 - Controlled Substance and Alcohol Policy for Commercial Vehicle (CMV) Drivers and Other Employees Who Perform Safety-Sensitive Functions
12. Policy 8210 - School Calendar
13. AG 4162B - Handling of Test Results, Record Retention, and Confidentiality Maintenance of Records

14. Policy 6107 - Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures

A motion was made by Backus, seconded by Lauer, to approve the NEOLA policies update 34-2 as presented. Motion carried unanimously.

B. Approval of Snow Removal Bid

A motion was made by Davis, seconded by Lauer, to award the snow removal bid for 2020-21 to Harbor Springs Excavating, Inc. per bid specifications. Motion carried unanimously.

C. Reconfirmation of Extended COVID-19 Learning Plan

A motion was made by Damoose, seconded by Backus, that Harbor Springs Public Schools will continue to provide full day face-to-face learning as well as an online/virtual option for all students, K-12. Motion carried unanimously.

XII. Recommended for Action - New Business

A. Rescind Resolution to Accept Nonresident Students from Outside Char-Em ISD Under Section 105C of the State Aid Act

A motion was made by Lauer, seconded by Backus, to rescind the resolution to accept nonresident students from outside Char-Em ISD under Section 105C of the State Aid Act. Motion carried unanimously.

B. Approval of Wage Increase for Child Care Staff

A motion was made by Damoose, seconded by Backus, to approve the increase for child care wages as presented:

Child Care Staff

Step	20-21 1.5%	20-21 Inc.	21-22 1.5%	21-22 Inc.
1	13.67	14.69	13.88	14.91
2	13.95	14.98	14.16	15.20
3	14.22	15.28	14.44	15.51
4	14.52	15.59	14.74	15.82
5	14.81	15.90	15.04	16.14

Lead Day Care Staff (formerly Assistant Director)

Step	20-21 1.5%	20-21 Inc.	21-22 1.5%	21-22 Inc.
1	16.38	17.38	16.63	17.63
2	16.79	17.81	17.05	18.07
3	17.42	18.26	17.69	18.52
4	18.01	19.17	18.28	18.98
5 - New	18.55	19.65	18.83	19.46

Motion carried unanimously.

XIII. Information & Proposals

A. NEOLA Policies Update 35-1 – First Reading

1. Policy 5610 - Emergency Removal, Suspension, and Expulsion of Students
2. Policy 5611 - Due Process Rights
3. Policy 7440 - Facility Security

Superintendent Behrmann reviewed the NEOLA policies update 35.1.

B. Monthly Review of Two-Way Interaction Rates

Superintendent Behrmann reported on the two-way interaction rates for October 2020.

C. Fall Diagnostic Data K-8

Superintendent Behrmann reviewed the i-Ready Fall 2020 comparative results for Math and Reading.

D. Sign Design Proposal

Superintendent Behrman reviewed the design proposal for district signage.

XIV. Public Input - None

XV. Public Comments on Extended COVID-19 Learning Plan - None

XVI. Adjournment

A motion was made by Backus, seconded by Damoose, to adjourn the regular meeting at 8:00 p.m. Motion carried unanimously.

Respectfully submitted,

Diane Novak
Secretary