

**Minutes of Special Board Meeting
Board of Education
Harbor Springs Public Schools**

February 24, 2021

Via Zoom

Board Members Present: Tim Davis, President
Gary Morse, Vice President
Diane Novak, Secretary
Brad Backus, Treasurer
Margo Damoose, Trustee
Paul Fairbairn, Trustee (8:18 a.m.)
Tina Honeysette, Trustee

Staff Present: Michael Behrmann, Superintendent
Pam Zazula, Chief Financial Officer
Chris Cerrudo, Technology Director

Facilitator: Dr. Michael Washburn

Special Meeting

I. Call to order

President Davis called the special meeting to order at 8:15 a.m.

II. Pledge of Allegiance

III. Approval of Agenda

A motion was made by Backus, seconded by Morse, to approve the agenda as presented.

Ayes: Davis, Morse, Novak, Backus, Damoose and Honeysette (6)

Nays: (0)

Motion carried.

IV. Public Input – None

V. Approval of Minutes – Regular Meeting – February 8, 2021

A motion was made by Backus, seconded by Damoose, to approve the regular meeting minutes from February 8, 2021 as presented.

Ayes: Davis, Morse, Novak, Backus, Damoose, Fairbairn and Honeysette (7)

Nays: (0)

Motion carried.

VI. Approval of Bid for Interior Master Plan Design Phase 1 at High School

A motion was made by Morse, seconded by Novak, to award Cornerstone Architects the bid for the High School Interior Master Plan Design Phase 1 for \$26,750 in fees and estimated reimbursable expenses not to exceed \$2,000.

Ayes: Davis, Morse, Novak, Backus, Damoose, Fairbairn and Honeysette (7)

Nays: (0)

Motion carried.

VII. Bond Exploratory Discussion

Dr. Michael Washburn facilitated a discussion regarding the District's short and long-term facilities needs based on the facilities assessment audit completed by Plante Moran Cresa in August 2019. Dr. Washburn led the Board and

administration through a tentative timeline regarding a potential no-tax increase bond issue, using information provided by PFM Financial Advisors. By July 1, 2021, the Board would need to set the debt levy rate. Prior to that date, the Board and administration need to determine long-range facilities needs and usage as this has a bearing on the debt levy rate. The Board has an opportunity to pursue a no tax increase bond in May 2022, even if the levy rates drop on July 1, 2021. Dr. Washburn raised several questions and issues that the Board needs to address including the importance of staff and community involvement once the Board sets direction as well as transparency and frequent communication with the community. The Board will hold a special meeting on March 3, 2021 at 8:30 AM, and include Plante Moran Cresa consultants to get an update on facilities needs as well as explore services that PMC can offer to assist the District in terms of identifying facilities needs and usage plans into the future

VIII. Public Input - None

IX. Adjournment

A motion was made by Backus, seconded by Damoose, to adjourn the special meeting at 10:00 a.m.

Ayes: Davis, Morse, Novak, Backus, Damoose, Fairbairn and Honeysette (7)

Nays: (0)

Motion carried.

Respectfully submitted,

Diane Novak
Secretary