

**Minutes of Regular Board Meeting  
Board of Education  
Harbor Springs Public Schools**

**March 8, 2021**

Large Group Instruction Room  
Harbor Springs Middle School  
800 State Road  
Harbor Springs, MI 49740  
Via Zoom

---

Board Members Present: Tim Davis, President  
Gary Morse, Vice President  
Diane Novak, Secretary  
Brad Backus, Treasurer  
Margo Damoose, Trustee (7:18 pm)  
Paul Fairbairn, Trustee  
Tina Honeysette, Trustee

Staff Present: Michael Behrmann, Superintendent  
Pam Zazula, Chief Financial Officer  
Maresi Witte, Executive Secretary  
Chris Cerrudo, Technology Director  
Nathan Fairbanks, Elementary School Principal  
Brad Plackemeier, High School Principal  
Heather Keiser, Interim Middle School Principal  
Leigh Inglehart, HSEA Co-President

Presenter: Chrystal Dean, Literacy Coach, Char-Em ISD

**Regular Meeting**

**I. Call to Order**

President Davis called the meeting to order at 7:00 p.m.

**II. Pledge of Allegiance**

**III. Approval of Agenda**

*A motion was made by Backus, seconded by Novak, to approve the agenda as presented.*

*Ayes: Davis, Morse, Novak, Backus, Fairbairn and Honeysette (6)*

*Nays: (0)*

*Motion carried.*

**IV. Literacy Coach Presentation**

Chrystal Dean, Literacy Coach, presented information on the early literacy coaching at the elementary level.

**V. Board President's Report - None**

**VI. Superintendent's Report**

Superintendent Behrmann reported on the following:

- Quarantine update
- Majority of staff vaccinated
- Winter sports winding down and spring sports starting up soon
- Update on graduation events

- Steering Committee
- Thanked community for their continued support

**VII. Administrative Reports**

- Elementary principal Nathan Fairbanks reported on March Reading Month activities; upcoming parent/teacher conferences; second grade field trip; summer school proposal; great working relationship with Literacy Coach Chrystal Dean.
- Middle School principal Heather Keiser reported that the RAM Wellness Center remodel is nearing completion; upcoming parent/teacher conferences; Basketball season; Between the Covers book fair; Backyard adventures.
- High School principal Brad Plackemeier reported on upcoming parent/teacher conferences; 2021-22 course enrollment; NCMC dual credit opportunities; Basketball Districts coming up; testing.

**VIII. General Announcements - None**

**IX. Public Input - None**

**X. Consent Agenda Items**

**A. Approval of Invoices**

1. General Fund - \$720,147.15
2. Community Schools Fund - \$8,875.64
3. Food Service Fund - \$18,820.11
4. Fiber Build Project Fund - \$250.00

**B. Approval of Minutes**

1. Special Meeting - March 3, 2021

*A motion was made by Novak, seconded by Honeysette, to approve the consent agenda as follows: General Fund \$720,147.15; Community Schools Fund \$8,875.64; Food Service Fund \$18,820.11 and Fiber Build Project Fund \$250.00 and the minutes from the March 3, 2021 special meeting.*

*Ayes: Davis, Morse, Novak, Backus, Fairbairn, Damoose and Honeysette (7)*

*Nays: (0)*

*Motion carried.*

**XI. Recommended for Action - Old Business**

**A. Reconfirmation of Extended COVID-19 Learning Plan**

*A motion was made by Backus, seconded by Novak, that the Harbor Springs Public Schools will continue to provide full day face-to-face learning as well as an online/virtual option for all students, K-12.*

*Ayes: Davis, Morse, Novak, Backus, Fairbairn, Damoose and Honeysette (7)*

*Nays: (0)*

*Motion carried.*

**B. Approval of Plante Moran Cresa Proposal for Pre-Bond Planning and Owner Representation Services**

*A motion was made by Morse, seconded by Backus, to approve the proposal as submitted by Plante Moran Cresa for pre-bond planning and owner representation service.*

*Ayes: Davis, Morse, Novak, Backus, Fairbairn, Damoose and Honeysette (7)*

*Nays: (0)*

*Motion carried.*

**XII. Recommended for Action - New Business**

A. Approval of Interagency Agreement with Health Department of Northwest Michigan for the School Wellness Program

*A motion was made by Novak, seconded by Backus, to approve the Interagency Agreement between Harbor Springs Public Schools and the Health Department of Northwest Michigan for the School Wellness Program.*

*Ayes: Davis, Morse, Novak, Backus, Fairbairn, Damoose and Honeysette (7)*

*Nays: (0)*

*Motion carried.*

**XIII. Information & Proposals**

A. Monthly Review of Two-Way Interaction Rates

Superintendent Behrmann reported on the two-way interaction rates for February 2021 and presented graphs reviewing the entire school year.

B. IRS Closing Agreement regarding FICA on 3% Healthcare Contributions

Pam Zazula presented information regarding the IRS closing agreement regarding FICA reimbursement on the 3% healthcare contributions.

C. Sign Design Discussion

Superintendent Behrmann reviewed the survey results from the community for the new signs. The Board discussed the options.

**XIV. Public Input - None**

**XV. Public Comments on Extended COVID-19 Learning Plan - None**

**XVI. Adjournment**

*A motion was made by Morse, seconded by Backus, to adjourn the regular meeting at 7:59 p.m.*

*Ayes: Davis, Morse, Novak, Backus, Fairbairn, Damoose and Honeysette (7)*

*Nays: (0)*

*Motion carried.*

Respectfully submitted,

Diane Novak  
Secretary