

**Minutes of Regular Board Meeting
Board of Education
Harbor Springs Public Schools**

April 12, 2021

Large Group Instruction Room
Harbor Springs Middle School
800 State Road
Harbor Springs, MI 49740
Via Zoom

Board Members Present: Tim Davis, President
Gary Morse, Vice President
Brad Backus, Treasurer
Margo Damoose, Trustee
Paul Fairbairn, Trustee (Via Zoom)
Tina Honeysette, Trustee

Board Members Absent: Diane Novak, Secretary

Staff Present: Michael Behrmann, Superintendent
Pam Zazula, Chief Financial Officer
Maresi Witte, Executive Secretary
Chris Cerrudo, Technology Director
Nathan Fairbanks, Elementary School Principal
Brad Plackemeier, High School Principal
Heather Keiser, Interim Middle School Principal

Regular Meeting

I. Call to Order

President Davis called the meeting to order at 7:04 p.m.

II. Pledge of Allegiance

III. Approval of Agenda

A motion was made by Backus, seconded by Damoose, to approve the agenda as presented.

Ayes: Davis, Morse, Backus, Damoose, Fairbairn and Honeysette (6)

Nays: (0)

Motion carried.

IV. Board President's Report

President Davis reviewed the discussion from Michael Behrmann's evaluation that occurred during closed session. The Board gave Mr. Behrmann a rating of 'highly effective.' The Board extended his contract for three years and compensation to be determined at a later date.

V. Superintendent's Report

Superintendent Behrmann thanked the Board for their support and gracious words and expressed his gratitude for working with such an outstanding Board of Education. He gave a report on the importance of the district staying the course it had set out at the beginning of the year regarding COVID while continuing to monitor numbers of cases of students on quarantine and the ability to staff our schools.

VI. Committee Reports

A. Communications

Damoose reported that the committee discussed the following: Miller Johnson policies presentation; Schools of Choice for 2021-11; Sign Design proposal; Bike Trail update; Technology device purchases; High School flooring/locker replacement project; administrative contracts and High School gym floor design.

B. Facilities

Backus reported that the committee discussed the following: Schools of Choice for 2021-22; Sign Design proposal; Tennis Court usage; Bike Trail update; Technology device purchases; Miller Johnson policies presentation; High School flooring/locker replacement project; administrative contracts and High School gym floor design.

C. Finance

Morse reported that the committee discussed the following: reviewed invoices; Sign Design proposal; Bike Trail update; Technology device purchases; Miller Johnson policies presentation; High School flooring/locker replacement project; administrative contracts; High School gym floor design.

VII. Administrative Reports

- High School principal Brad Plackemeier reported on spring sports; testing; graduation activities; prom planning; quarantine make up testing.
- Middle School principal Heather Keiser reported on spring sports; COVID testing; PSAT/MStep testing; yearbooks.
- Elementary School principal Nathan Fairbanks reported on T-Ball and Rec Soccer; thanked everyone for a successful reading month; PE activities and field trip; swimming; testing; phonics instruction and Lego Robotics.

VIII. General Announcements

Backus thanked everyone for working hard to provide some sort of normalcy for our kids.

IX. Public Input - None

X. Consent Agenda Items

A. Approval of Invoices

1. General Fund - \$880,945.22
2. Community Schools Fund - \$8,718.82
3. Food Service Fund - \$24,004.18
4. Building & Site Fund - \$1,125.00
5. Fiber Build Project Fund - \$100.00
6. Athletic Improvement Project Fund - \$510.00

B. Approval of Minutes

1. Regular Meeting - March 8, 2021

A motion was made by Damoose, seconded by Backus, to approve the consent agenda as follows: General Fund \$880,945.22; Community Schools Fund \$8,718.82; Food Service Fund \$24,004.18, Building and Site Fund \$1,125.00; Fiber Build Project Fund \$100.00 and Athletic Improvement Project Fund \$510.00; and the minutes from the March 8, 2021 regular meeting.

Ayes: Davis, Morse, Novak, Backus, Fairbairn, Damoose and Honeysette (7)

Nays: (0)

Motion carried.

XI. Recommended for Action - Old Business

A. Reconfirmation of Extended COVID-19 Learning Plan

A motion was made by Morse, seconded by Backus, that the Harbor Springs Public Schools will continue to provide full day face-to-face learning as well as an online/virtual option for all students, K-12.

Ayes: Davis, Morse, Novak, Backus, Fairbairn, Damoose and Honeysette (7)

Nays: (0)

Motion carried.

XII. Recommended for Action - New Business

A. Approval of Hiring High School English Language Arts Teacher

A motion was made by Backus, seconded by Honeysette, to approve the hiring of Kendra Shaw for the High School English Language Arts position at Step BA 2 at \$48,566 for the 2021-22 school year.

Ayes: Davis, Morse, Novak, Backus, Fairbairn, Damoose and Honeysette (7)

Nays: (0)

Motion carried.

B. Approval of Miller Johnson Policy Services

A motion was made by Backus, seconded by Damoose, to approve Miller Johnson Attorneys as our policy provider as presented in their retainer letter at \$15,500 initial fee and \$4,000 yearly thereafter for policy updates.

Ayes: Davis, Morse, Novak, Backus, Fairbairn, Damoose and Honeysette (7)

Nays: (0)

Motion carried.

C. Schools of Choice for 2021-22 School Year

A motion was made by Morse, seconded by Backus, to approve grade levels K-4 for Schools of Choice for the 2021-22 school year. The superintendent will determine the number of slots for each grade level at a later date.

Ayes: Davis, Morse, Novak, Backus, Fairbairn, Damoose and Honeysette (7)

Nays: (0)

Motion carried.

D. Approval of High School Music / Video Production Class

A motion was made by Fairbairn, seconded by Backus, to approve the addition of the Music/Video Production Class at Harbor Springs High School for the 2021-22 school year.

Ayes: Davis, Morse, Novak, Backus, Fairbairn, Damoose and Honeysette (7)

Nays: (0)

Motion carried.

E. Teacher Leave of Absence Extension Request

A motion was made by Backus, seconded by Fairbairn, to not approve a one-year leave extension request for Rachel Jackson.

Ayes: Davis, Morse, Novak, Backus, Fairbairn, Damoose and Honeysette (7)

Nays: (0)

Motion carried.

XIII. Information & Proposals

A. Monthly Review of Two-Way Interaction Rates

Superintendent Behrmann reported on the two-way interaction rates for March 2021.

B. Stadium Lights

Ron Ouellette and Michael Behrmann provided information on condition of the stadium lights. The Board agreed that we need to bid out the project to replace the lights.

C. High School Walk-in Cooler

Superintendent Behrmann and Pam Zazula presented information on the purchase of a walk-in cooler at the High School. The Board agreed that we should bid out this purchase.

XIV. Public Input

Rachel Jackson thanked the Board for the consideration of her leave request and expressed her appreciation to be working in the District.

XV. Public Comments on Extended COVID-19 Learning Plan - None

XVI. Adjournment

A motion was made by Morse, seconded by Backus, to adjourn the regular meeting at 7:54 p.m.

Ayes: Davis, Morse, Novak, Backus, Fairbairn, Damoose and Honeysette (7)

Nays: (0)

Motion carried.

Respectfully submitted,

Tim Davis
President