



## Harbor Springs Public Schools

Excellence in Character  
Excellence in Education

August 28, 2021

Dear Harbor Springs Public Schools Community:

The purpose of this letter is to provide important information regarding the following order issued by the Health Department of Northwest Michigan at 6:00 p.m. on Friday, August 27, 2021:

**THEREFORE, IT IS HEREBY ORDERED** that all Educational Institutions and all Persons in Educational Settings must adhere to the following requirements:

1. The Educational Institutions shall immediately adopt a policy requiring universal masking indoors and implement this policy by any and all reasonable and necessary enforcement procedures that require all children in kindergarten through grade 12, regardless of vaccination status, to consistently and properly wear a facial mask covering both nose and mouth while inside any enclosed building or structure of the Institution.
2. The Educational Institutions shall immediately adopt a policy requiring universal masking indoors, require and implement this policy by any and all reasonable and necessary enforcement procedures that require all persons, regardless of vaccination status, providing service to any child in kindergarten through grade 12, and all persons providing service to students identified as medically fragile regardless of age, to consistently and properly wear a facial mask while inside any enclosed building or structure of the institution.
3. The Educational Institution shall immediately post this Order and maintain the posting of this Order at each entrance to the facility and additionally document distribution of this Order to all local school districts workers.

**IT IS FURTHER ORDERED** that the following terms shall have the following definitions for purposes of this ORDER:

4. "Educational Institutions" or "Educational Settings" includes youth camps, youth programs, childcare centers, tutoring centers, preschools, primary through secondary schools, vocational schools, colleges, and universities and other organized activities outside the home where coursework is taught.
5. "Persons in Educational Settings" means students K through grade 12, teachers, administrative staff, visitors, attendees, volunteers, or students older than grade 12 who may be present in the educational setting of students, coaches, camp leaders, and other employees or volunteers of Educational Institutions. This also applies to teachers and staff working with or in the classroom of medically fragile or neurodivergent students of any age.

As a result of the order, Harbor Springs Public Schools will require all K-12 students, all staff, and all visitors to wear a mask while indoors regardless of vaccination status until such time as this order is lifted. Please plan appropriately as this order goes into effect immediately. The full text of the Health Department Order can be found by [clicking this link](#) or by visiting the HSPS website. Additionally, the District will update its COVID Preparedness Plan to reflect the latest order and will also send out additional information regarding other aspects of the order that are relevant.

Sincerely,

Michael Behrmann  
Superintendent of Schools