

**Minutes of Regular Meeting
Board of Education
Harbor Springs Public Schools**

July 12, 2021

Large Group Instruction Room
Harbor Springs Middle School
800 State Road
Harbor Springs, MI 49740

Board Members Present: Tim Davis, President
 Gary Morse, Vice President
 Diane Novak, Secretary
 Margo Damoose, Trustee
 Paul Fairbairn, Trustee
 Tina Honeysette, Trustee

Board Members Absent: Brad Backus, Treasurer

Staff Present: Michael Behrmann, Superintendent
 Maresi Witte, Executive Secretary
 Pam Zazula, Chief Financial Officer
 Chris Cerrudo, Technology Director

Regular Meeting

I. Call to Order

President Davis called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

III. Approval of Agenda

A motion was made by Novak, seconded by Morse, to approve the agenda as presented. Motion carried unanimously.

IV. Board President's Report – None

V. Superintendent's Report

Superintendent Behrmann reported that our summer facilities projects have started:

- High School gym floor
- Football practice building painting
- High School locker project starting soon

VI. General Announcements

- Fairbairn inquired about tree trimming at Reynolds Field and clearing brush on the bluff.
- Morse noted that he enjoyed watching our Marching Band perform in the July 4th parade.

VII. Public Input – None

VIII. Consent Agenda Items

A. Approval of Invoices

1. General Fund - \$972,519.37
2. Community Schools Fund - \$13,052.62

3. Food Service Fund - \$7,886.74
4. Building & Site Fund - \$112,249.48
5. Fiber Build Project Fund - \$1,300.00

B. Approval of Minutes

1. Regular Meeting - Budget Hearing - June 28, 2021

A motion was made by Damoose, seconded by Novak, to approve the consent agenda as follows: General Fund \$972,519.37; Community Schools Fund \$13,052.62; Food Service Fund \$7,886.74; Building and Site Fund \$112,249.48; Fiber Build Project Fund \$1,300.00 and the minutes from the June 28, 2021 regular meeting / budget hearing. Motion carried unanimously.

IX. Recommended for Action - New Business

- A. Approval of Hiring Director of Child Care Programs

A motion was made by Morse, seconded by Fairbairn, to approve the hiring of Sadie Riley as Director of Child Care Programs with a one-year contract prorated at \$49,739.00 based on an annual salary of \$53,000.00 per year with a annuity of \$917.00 prorated based on \$1,000.00 per year. Motion carried unanimously.

- B. Accept Staff Retirement

A motion was made by Morse, seconded by Damoose, to accept the retirement of Chief Financial Officer Pam Zazula as of December 1, 2021. Motion carried unanimously. The Board wished Pam well in her retirement and she will be greatly missed.

X. Information & Proposals

- A. Monthly Review of Two-Way Interaction Rates

Superintendent Behrmann reviewed the two-way interaction rates for the month of June.

- B. End-of-Year Benchmark Data – Return to Learn Law

Superintendent Behrmann reviewed the end-of-year student benchmark data.

XI. Public Input – None

XII. Adjournment

A motion was made by Fairbairn, seconded by Novak, to adjourn the regular meeting at 7:32 p.m. Motion carried unanimously.

Respectfully submitted,

Diane Novak
Secretary