

**Minutes of Regular Meeting  
Board of Education  
Harbor Springs Public Schools**

**November 8, 2021**

Large Group Instruction Room  
Harbor Springs Middle School  
800 State Road  
Harbor Springs, MI 49740

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Board Members Present: Tim Davis, President  
Gary Morse, Vice President  
Brad Backus, Treasurer  
Paul Fairbairn, Trustee  
Tina Honeysette, Trustee

Board Members Absent: Diane Novak, Secretary  
Margo Damoose, Trustee

Staff Present: Michael Behrmann, Superintendent  
Maresi Witte, Executive Secretary  
Pam Zazula, Chief Financial Officer  
Rod Fullerton, Chief Financial Officer  
Chris Cerrudo, Technology Director  
Nathan Fairbanks, Elementary School Principal  
Heather Keiser, Middle School Principal

## **Regular Meeting**

### **I. Call to Order**

President Davis called the meeting to order at 7:00 p.m.

### **II. Pledge of Allegiance**

### **III. Approval of Agenda**

*A motion was made by Morse, seconded by Honeysette, to approve the agenda as presented. Motion carried unanimously.*

### **IV. MI-HEART SAFE Presentation**

Gwen Fosse gave a presentation on HSPS receiving the “MI-HEART SAFE SCHOOLS” designation. She thanked Jennie Dodge, school nurse, and everyone else contributing to this project.

### **V. Board President's Report - None**

### **VI. Recognize Band Director Patrick Ruddy - MSBOA District 2 Teacher of the Year**

Superintendent Behrmann recognized Band Director Patrick Ruddy for receiving the “MSBOA District 2 Teacher of the Year” award.

### **VII. Superintendent's Report**

Superintendent Behrmann reported on the following:

- Cross Country Teams to State Finals; Maye Burns and Cal Benjamin received “All State”
- Performing Arts Center hosting musicals this year
- HS Quiz Bowl Team
- COVID cases

- Welcomed Rod Fullerton, Chief Financial Officer
- Congratulated Pam Zazula on her upcoming retirement

#### VIII. Administrative Reports

- Heather Keiser, Middle School Principal, reported on: 7<sup>th</sup> grade Basketball game tonight; recognized teaching staff and substitute teachers for picking up classes for colleagues; contact tracing after hours and on weekends.
- Nathan Fairbanks, Elementary Principal, reported on: Halloween Parade; 4<sup>th</sup> Grade Escape; great substitute teachers; interviews for para-pros; parent/teacher conferences; COVID.

#### IX. Committee Reports

##### A. Facilities

Backus reported the committee discussed the following: facilities update; website; bond; chimney swift structure.

##### B. Finance

Honeysette reported the committee discussed the following: reviewed invoices; website; bond; chimney swift structure; High School first floor painting project; Ottawa Stadium; pool issues.

##### C. Communications

Davis reported the committee discussed the following: athletic update; website; bond; chimney swift structure; pool issues; food selection issues.

#### X. General Announcements

Morse noted that he is grateful the Damoose family is okay after accident; congratulated Patrick Ruddy on his MSBOA Teacher of the Year award.

#### XI. Public Input - None

#### XII. Consent Agenda Items

##### A. Approval of Invoices

1. General Fund - \$835,464.10
2. Community Schools Fund - \$17,052.81
3. Food Service Fund - \$29,011.93
4. Building & Site Fund - \$203,511.20
5. Fiber Build Project Fund - \$400.00

##### B. Approval of Minutes

1. Special Meeting - Work Session - October 26, 2021

*A motion was made by Fairbairn, seconded by Fairbairn, to approve the consent agenda as follows: General Fund \$835,464.10; Community Schools Fund \$17,052.81; Food Service Fund \$29,011.93; Building & Site Fund \$203,511.20; Fiber Project Fund \$400.00 and the minutes from the October 26, 2021 special meeting – work session. Motion carried unanimously.*

#### XIII. Recommended for Action - Old Business

##### A. Reaffirmation of COVID Protocols

*A motion was made by Backus, seconded by Morse, to approve the continuation of our COVID Preparedness Plan revised on September 13, 2021. Motion carried unanimously.*

#### XIV. Recommended for Action - New Business

##### A. Approval of Overnight Trips

1. Elementary Robotics Team Competition
2. Varsity Ski Team Meet

*A motion was made by Backus, seconded by Fairbairn, to approve the following overnight trips:*

- 1. Upper Elementary Robotics Competition at Clare High School in Clare, Michigan on November 19-20, 2021*
- 2. Varsity Ski Team Meet in Houghton, Michigan on January 3-4, 2022*

*Motion carried unanimously.*

**XV. Information & Proposals**

**A. Bond Proposal Update**

Superintendent Behrmann presented the Bond Campaign video and survey he and Banach, Banach, and Cassidy produced. He will be sharing it with the community, organizations, township boards, website, etc.

**XVI. Public Input - None**

**XVII. Adjournment**

*A motion was made by Morse, seconded by Backus, to adjourn the regular meeting at 7:52 p.m. Motion carried unanimously.*

Respectfully submitted,

Tim Davis  
President