

**Minutes of Regular Meeting  
Board of Education  
Harbor Springs Public Schools**

**December 13, 2021**

Large Group Instruction Room  
Harbor Springs Middle School  
800 State Road  
Harbor Springs, MI 49740

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Board Members Present: Tim Davis, President  
Gary Morse, Vice President  
Brad Backus, Treasurer  
Diane Novak, Secretary  
Margo Damoose, Trustee  
Paul Fairbairn, Trustee

Board Members Absent: Tina Honeysette, Trustee

Staff Present: Michael Behrmann, Superintendent  
Maresi Witte, Executive Secretary  
Rod Fullerton, Chief Financial Officer  
Chris Cerrudo, Technology Director  
Nathan Fairbanks, Elementary School Principal  
Heather Keiser, Middle School Principal

## **Regular Meeting**

### **I. Call to Order**

President Davis called the meeting to order at 7:00 p.m.

### **II. Pledge of Allegiance**

### **III. Approval of Agenda**

*A motion was made by Novak, seconded by Backus, to approve the agenda as presented. Motion carried unanimously.*

### **IV. Board President's Report - None**

### **V. Superintendent's Report**

Superintendent Behrmann reported on the following:

- Snow Day Video
- National Honor Society Induction Ceremony
- High School Collage Band Concert
- Basketball
- Happy Holidays to the HS Community

### **VI. Committee Reports**

#### **A. Finance**

Morse reported that the committee discussed the following: review invoices; bond issue update; COVID protocols; Ottawa Stadium LED lights; athletic site locks; Executive Assistant posting; CTE millage; school resource officer; cameras connecting to 911.

**B. Communications**

Novak reported that the committee discussed the following: CTE millage; athletic update; bond issue update; COVID protocols; Ottawa Stadium LED lights; athletic site locks; Executive Assistant posting.

**C. Facilities**

Fairbairn reported that the committee discussed the following: CTE millage; facilities update; bond issue update; COVID protocols; Ottawa Stadium LED lights; athletic site locks; Executive Assistant posting; special Board meeting – work session.

**VII. Administrative Reports**

- Middle School principal Keiser reported on the Band performance; thanked families for donations; Festival of the Books via Zoom; 8<sup>th</sup> graders watched *'The Outsiders'* at the Lyric; Peer-to-Peer program up and running.
- Elementary principal Fairbanks reported on PBIS; thanked Claire Bowerman and Tracy Hunt for the Shay News program; holiday events and projects; teacher training; swimming and skiing electives; birthday breakfast.

**VIII. General Announcements – None**

**IX. Public Input - None**

**X. Consent Agenda Items**

**A. Approval of Invoices**

1. General Fund - \$1,087,439.27
2. Community Schools Fund - \$24,476.60
3. Food Service Fund - \$22,158.76
4. Building & Site Fund - \$197,069.50
5. Fiber Build Project Fund - \$653.92

**B. Approval of Minutes**

1. Special Meeting - December 7, 2021

*A motion was made by Morse, seconded by Damoose, to approve the consent agenda as follows: General Fund \$1,087,439.27; Community Schools Fund \$24,476.60; Food Service Fund \$22,158.76; Building & Site Fund \$197,069.50; Fiber Build Project Fund \$653.92 and the special meeting minutes from December 7, 2021 as presented. Motion carried unanimously.*

**XI. Recommended for Action - Old Business**

**A. Reaffirmation of Revised COVID Preparedness Plan**

*A motion was made by Backus, seconded by Fairbairn, to approve the December 8, 2021 revised COVID Preparedness Plan as presented. Motion carried unanimously.*

**XII. Recommended for Action - New Business**

**A. Approval of Overnight Trips**

1. Jazz Band Trip
2. Upper Elementary Robotics Trip
3. High School Michigan Youth in Government Spring Conference

*A motion was made by Fairbairn, seconded by Backus, to approve the following overnight trips as follows:*

1. *Upper Elementary Robotics Team to participate in the FLL Challenge State competition at Mason High School on December 18-19, 2021.*
2. *Jazz Band to perform and receive a clinic at the CMU Jazz Festival on February 11-12, 2022.*
3. *High School Michigan Youth in Government Spring Conference in Lansing on February 17-20, 2022*

*Motion carried unanimously.*

A. Approval of Athletic Site Key Card Access Project

*A motion was made by Morse, seconded by Backus, to approve S.A. Morman for the athletic site key card access project in the amount of \$38,790.00. Motion carried unanimously.*

**II. Information & Proposals**

A. Policy Update - First Reading

Superintendent Behrmann presented the first reading of the following policies and administrative regulations:

- Policy Update 13.01 Child Find (2002 Learning and Achievement)
- Policy Update 13.02 Distribution and Posting of Materials (2005 Communications)
- Admin Regulation Update 13.03 Criminal Background Check (4002 Employment Considerations)
- Admin Regulation Addition 13.04 Approval, Content, Manner (7008 Advertising)
- Policy Correction – Discrimination Complaint (8003 Web Accessibility)

B. School Resource Officer

Superintendent Behrmann discussed the possibility of adding a full-time school resource officer on staff. The Board directed the superintendent to pursue this opportunity.

C. Bond Proposal Update

Andy Fountain, Paul Corneliussen, Bill Banach and Kelsey Birkmeier, our Bond Visioning Team, presented an update on the 2022 Bond proposal. The Team answered numerous questions Board members needed clarification on.

**III. Public Input**

Emily Kloss, coach, commented on the success of the Basketball teams; asked to have banners moved to gym.

**IV. Adjournment**

*A motion was made by Morse, seconded by Backus, to adjourn the regular meeting at 7:59 p.m. Motion carried unanimously.*

Respectfully submitted,

Diane Novak  
Secretary