

**Minutes of Regular Meeting  
Board of Education  
Harbor Springs Public Schools**

**February 14, 2022**

Large Group Instruction Room  
Harbor Springs Middle School  
800 State Road  
Harbor Springs, MI 49740

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Board Members Present:      Tim Davis, President  
   Gary Morse, Vice President  
   Brad Backus, Treasurer  
   Diane Novak, Secretary  
   Margo Damoose, Trustee  
   Paul Fairbairn, Trustee  
   Tina Honeysette, Trustee

Staff Present:                      Michael Behrmann, Superintendent  
   Maresi Witte, Executive Secretary  
   Rod Fullerton, Chief Financial Officer  
   Chris Cerrudo, Technology Director  
   Nathan Fairbanks, Elementary School Principal  
   Heather Keiser, Middle School Principal  
   Brad Plackemeier, High School Principal

**Regular Meeting**

**I. Call to Order**

President Davis called the meeting to order at 7:00 p.m.

**II. Pledge of Allegiance**

**III. Approval of Agenda**

*A motion was made by Fairbairn, seconded by Backus, to approve the agenda as presented. Motion carried unanimously.*

**IV. Board President's Report**

President Davis announced that the Boys and Girls Ski Team placed second in Regionals today and qualified for State finals.

**V. Superintendent's Report**

Superintendent Michael Behrmann reported on the following:

- Varsity Boys and Girls Basketball teams victory over Charlevoix
- 100 Days of School – Kindergarten celebration
- Grades 4-8 Willy Wonka Jr. Musical great success; thanked Jolene Fowler and Hanna Bianchi
- High School Musical – auditions finishing up
- Child Care Program – reformatting the Harborage for summer camp experience; received Michigan Child Care Stabilization Grant
- Upcoming Bond Proposal on May 3<sup>rd</sup> without tax increase
- Congratulated Brad Plackemeier on being hired as the next superintendent

## VI. Committee Reports

### A. Finance

Morse reported that the committee discussed the following: reviewed invoices, snow removal contract extension, bond update, executive assistant contract, High School Principal vacancy, staffing, athletic trainer, new superintendent contract, staff contract negotiations.

### B. Communications

Novak reported that the committee discussed the following: received athletic director report, snow removal contract extension, bond update, executive assistant contract, High School Principal vacancy, staffing, new superintendent contract, staff contract negotiations, COVID update.

### C. Facilities

Backus reported that the committee discussed the following: facilities report, snow removal contract, bond update, executive assistant contract, High School Principal vacancy, staffing, new superintendent contract, staff contract negotiations, COVID update.

## VII. Administrative Reports

- High School principal Brad Plackemeier reported on the following: Student Council organizing Homecoming activities; Dance; Band pre-festival coming up; Jazz Band visited CMU; master schedule for next school year; teaming with NCMC for classes.
- Middle School principal Heather Keiser reported on the following: Willi Wonka Jr. musical great success for Grades 4-8; Band pre-festival coming up; ski season wrapping up; Girls Basketball finishes this week; Tuesday 2/22/22 celebration; scheduling electives classes and 8<sup>th</sup> graders for high school.
- Elementary principal Nathan Fairbanks reported on the following: Ms. Erxleben headed National Day of Play; March Reading Month; 4<sup>th</sup> graders ski day at Nub's Nob; 3<sup>rd</sup> grade Mackinac Island trip; parent/teacher conferences coming up; 3<sup>rd</sup> grade swimming; Cross Country Ski program.

## VIII. General Announcements

Backus congratulated the Boys & Girls Ski Team for placing second at Regionals and advancing to State finals.

## IX. Public Input - None

## X. Consent Agenda Items

### A. Approval of Invoices

1. General Fund \$705,857.47
2. Community Schools Fund - \$13,771.97
3. Food Service Fund - \$18,620.93
4. Building & Site Fund - \$29,208.75
5. Fiber Build Project Fund - \$200.00

### B. Approval of Minutes

1. Special Meeting - January 12, 2022
2. Special Meeting - January 31, 2022 - Superintendent Interview

*A motion was made by Damoose, seconded by Morse, to approve the consent agenda as follows: General Fund \$705,857.47, Community Schools Fund - \$13,771.97, Food Service Fund - \$18,620.93, Building & Site Fund - \$29,208.75, Fiber Build Project Fund - \$200.00 and the minutes from the special meetings of January 12, 2022 and January 31, 2022 Superintendent Interview. Motion carried unanimously.*

## XI. Recommended for Action - Old Business

### A. COVID Protocols

Superintendent Behrmann reviewed the changes to the COVID protocols as of February 18, 2022.

*A motion was made by Damoose, seconded by Fairbairn, to approve 2021-22 Revised COVID Preparedness Plan effective February 18, 2022 at 12:00 AM. Motion carried unanimously.*

**XII. Recommended for Action - New Business**

**A. Approval of Employment Contract for Mr. Brad Plackemeier, Incoming Superintendent**

*A motion was made by Fairbairn, seconded by Honeysette, to approve incoming superintendent Brad Plackemeier’s 3-year contract as presented:*

Fiscal Year	Contract Amount	Sick/Personal Days	Vacation Days	TSA	Automobile Allowance per Month
2022-23	\$130,000	14/2	25	\$6,000	\$500
2023-24 2024-25	To be negotiated each year				

*Motion carried unanimously.*

**B. Approval of Hiring Administrative Assistant to Superintendent / Accounts Payable**

*A motion was made by Morse, seconded by Backus, to approve the hiring of Denise Knight as the Administrative Assistant to the Superintendent and Accounts Payable position starting on May 2, 2022 and approve her employment contract as presented:*

Fiscal Year	Contract Amount	Sick/Personal Days	Vacation Days	TSA
2021-22 (5/2 – 6/30/22) Pro-rated based on \$58,000	\$9,815	2/0.5	3.25	\$250
2022-23	\$58,000	12/2	20	\$1,500

*Motion carried unanimously.*

**C. Approval of School Resource Officer Contract**

*A motion was made by Damoose, seconded by Backus, to approve the contract between the City of Harbor Springs and HSPS for a Harbor Springs Police Department School Resource Officer as presented starting April 1, 2022 and expiring on June 30, 2027. The District will be responsible for 75% of the cost of the officer’s salary and benefits. Motion carried unanimously.*

**D. Approval of Overnight Trip for Robotics**

*A motion was made by Morse, seconded by Damoose, to approve the overnight trip request for the High School Robotics team to attend a robotics competition at Kettering University in Flint on March 10-12, 2022. Motion carried unanimously.*

**E. Adopt 2021-22 Budget Amendment Resolution for General Fund, Community Schools Fund, Food Service Fund and Student Activity Fund**

*A motion was made by Backus, seconded by Damoose, to adopt the 2021-22 Budget Amendment Resolution for General Fund, Community Schools Fund, Food Service Fund and Student Activity Fund as presented. Motion carried unanimously.*

**F. Request to go into Executive Session for Support Staff and Teachers' Contract Negotiations**

*A motion was made by Morse, seconded by Backus, to go into executive session for support staff and teachers’ contract negotiations at 7:42 p.m.*

*Ayes: Davis, Morse, Novak, Backus, Fairbairn, Damoose and Honeysette (7)*

*Nays: (0)*

*Motion carried.*

*A motion was made by Morse, seconded by Backus, to reconvene the regular meeting at 8:05 p.m.*

*Ayes: Davis, Morse, Novak, Backus, Fairbairn, Damoose and Honeysette (7)*

*Nays: (0)*

*Motion carried.*

**XIII. Information & Proposals**

**A. Mid-Year Benchmark Assessment**

Superintendent Michael Behrmann reviewed the mid-year benchmark assessments for Reading and Math, PreK-12. They are posted on the Transparency page of our website.

**XIV. Public Input - None**

**XV. Adjournment**

*A motion was made by Backus, seconded by Fairbairn, to adjourn the regular meeting at 8:18 p.m. Motion carried unanimously.*

Respectfully submitted,

Diane Novak  
Secretary