

**Minutes of Regular Meeting  
Board of Education  
Harbor Springs Public Schools**

**June 13, 2022**

Large Group Instruction Room  
Harbor Springs Middle School  
800 State Road  
Harbor Springs, MI 49740

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Board Members Present: Tim Davis, President  
Gary Morse, Vice President  
Brad Backus, Treasurer  
Margo Damoose, Trustee  
Tina Honeysette, Trustee  
Paul Fairbairn, Trustee

Board Members Absent: Diane Novak, Secretary

Staff Present: Michael Behrmann, Superintendent  
Maresi Witte, Executive Secretary  
Denise Knight, Admin Assistant  
Rod Fullerton, Chief Financial Officer  
Chris Cerrudo, Technology Director  
Heather Keiser, Middle School Principal  
Brad Plackemeier, High School Principal  
Leigh Inglehart, HSEA Co-President

## **Regular Meeting**

### **I. Call to Order**

President Davis called the meeting to order at 7:00 pm.

### **II. Pledge of Allegiance**

### **III. Approval of Agenda**

*A motion was made by Honeysette, seconded by Backus, to approve the agenda as amended. Item XIII. B. Bond Status Update – Plante Moran Cresa and French & Associates was removed. Motion carried unanimously.*

### **IV. Mission Excellence**

- HSHS 2021-22 All State Athletes were recognized
- Peer to Peer Program - Bethany Geyer was recognized

### **V. Board President's Report – None**

### **VI. Superintendent's Report**

- Proud of the School District and it's been a great year despite Covid and challenges
- Thanked parents, Board, community and staff
- Thanked everyone who helped in hosting the Division 4 Baseball State Quarter Finals at Kosequat Field
- Thanked the community for passing of the bond proposal and gave a brief update

- First design meeting was held today for the new elementary school
- Teachers are busy packing up their rooms to prepare for the demolition of Shay
- Expected to award bids to a construction management company, moving company and environmental consulting services at the June 27, 2022 Board meeting

## **VII. Committee Reports**

### **A. Finance**

Honeysette reported that the committee reviewed invoices, discussed personnel updates on open positions, bond update, literacy coach review and dress code.

### **B. Communications**

Damoose reported that the committee discussed the following: Athletic Director's report, personnel updates on open positions, bond update and literacy coach review.

### **C. Facilities**

Fairbairn reported that the committee discussed the following: report from Facilities Director; personnel update; bond update and literacy coach review.

## **VIII. Administrative Reports**

- High School Principal Plackemeier reported on prom, senior honors night, athletic events including hosting baseball quarter finals, graduation and current Spain trip.
- Middle School Principal Keiser reported end of year activities, 8<sup>th</sup> grade graduation, packing of classrooms, recognized custodians and support staff for their extra help; Kindness Club.

## **IX. General Announcements**

- Fairbairn likes the process of the bond project.
- Damoose attended the baseball game and received many compliments on the field.
- Morse also was at the baseball fields for the quarter finals and felt a lot of pride. He noted that people were impressed with our field. Kudos also to graduation - it was great.

## **X. Public Input – None**

## **XI. Consent Agenda Items**

### **A. Approval of Invoices**

1. General Fund - \$825,124.59
2. Community Schools Fund - \$15,562.73
3. Food Service Fund - \$21,451.04
4. Building & Site Fund - \$61,276.19
5. Fiber Build Project Fund - \$350.00

### **B. Approval of Minutes**

1. Regular Meeting - May 9, 2022 Executive Session
2. Special Meeting - May 25, 2022

*A motion was made by Morse, seconded by Damoose, to approve the consent agenda as follows: General Fund \$825,124.59; Community Schools Fund \$15,562.73; Food Service Fund \$21,451.04; Building & Site Fund \$61,276.19; Fiber Build Project Fund \$350.00; minutes from executive session regular meeting on May 9, 2022 and the minutes from the special meeting May 25, 2022. Motion carried unanimously.*

## **XII. Recommended for Action - New Business**

### **A. Adopt Resolution Authorizing a Fund Transfer**

*A motion was made by Backus, seconded by Honeysette, to adopt a resolution authorizing a fund transfer of the remaining balance in debt fund 31 to debt fund 34 in the amount of \$47,236.21 as recommended by our auditor and PFM. Motion carried unanimously.*

### **B. Approval of Setting Millage Levies for 2022-23**

*A motion was made by Damoose, seconded by Fairbairn, to approve the Millage Levies for 2022-23 as presented. Motion carried unanimously.*

### **C. Check Signature Authorization**

*A motion was made by Morse, seconded by Fairbairn, to authorize incoming Superintendent Brad Plackemeier for payroll check signature starting July 1, 2022. Motion carried unanimously.*

### **D. Designation of Person for Public Notices of Meetings**

*A motion was made by Fairbairn, seconded by Damoose, to approve Denise Knight as the Designee for Public Notices of Meetings starting July 1, 2022. Motion carried unanimously.*

### **E. Approval of Hiring Interim High School Principal**

*A motion was made by Backus, seconded by Honeysette, to appoint Leigh Inglehart as the interim principal at Harbor Springs High School for the 2022-23 school year and approve her 2022-23 contract in the amount of \$97,500.00 as presented.*

*Ayes: Davis, Honeysette, Backus, Damoose and Morse (5)*

*Nays: Fairbairn (1)*

*Motion carried.*

### **F. Approval of Letter of Understanding – Interim High School Principal Position**

*A motion was made by Fairbairn, seconded by Backus, to approve the Letter of Understanding regarding the Interim High School Principal for the 2022-23 School Year. Motion carried unanimously.*

### **G. Approval of Administrative Contracts**

*A motion was made by Fairbairn, seconded by Damoose, to approve the Administrative Contracts as presented. Motion carried unanimously.*

### **H. Approval of Childcare Wages**

*A motion was made by Morse, seconded by Damoose, to approve the new wage structure and salary increases as presented for the 2022-23 school year. Motion carried unanimously.*

### **I. Approval of Band Camp Overnight Trip**

*A motion was made by Fairbairn, seconded by Damoose, to approve the overnight Band Camp Trip to LSSU on July 31-August 5, 2022. Motion carried unanimously.*

### **J. Adopt MHSAA Membership Resolution for 2022-23**

*A motion was made by Morse, seconded by Fairbairn, to adopt the resolution for the MHSAA membership for 2022-23 as presented. Motion carried unanimously.*

### **K. Approval of Superintendent's Evaluation**

*Superintendent Behrmann reviewed his goals and gave a self assessment.*

*A motion was made by Backus, seconded by Honeysette, to approve the Superintendent's evaluation for 2021-22 as Highly Effective. Motion carried unanimously.*

**XIII. Information & Proposals**

A. ESSER III Funds Review

Superintendent Behrman presented Esser III and Esser IIIIt projected budgets for 2022-23 and 2023-24.

**XIV. Public Input - None**

**XV. Adjournment**

*A motion was made by Fairbairn, seconded by Backus, to adjourn the regular meeting at 8:06 pm. Motion carried unanimously.*

Respectfully submitted,

Tim Davis  
President