

**Minutes of Regular Meeting
Board of Education
Harbor Springs Public Schools**

February 13, 2023

Middle School Cafeteria
Harbor Springs Middle School
800 State Road
Harbor Springs, MI 49740

Board Members Present: Paul Fairbairn, President
Gary Morse, Vice President
Tina Honeysette, Treasurer
Diane Novak, Secretary
Brad Backus, Trustee
Margo Damoose, Trustee
Mike Vandermus, Trustee

Staff Present: Brad Plackemeier, Superintendent
Denise Knight, Administrative Assistant
Rod Fullerton, Chief Financial Officer
Chris Cerrudo, Technology Director
Leigh Inglehart, Interim High School Principal
Heather Keiser, Middle School Principal
Nathan Fairbanks, Elementary Principal
Jason Byma, Teacher

Regular Meeting

I. Call to Order

President Fairbairn called the regular meeting to order at 7:00 pm.

II. Pledge of Allegiance

After the pledge of allegiance President Fairbairn asked for a moment of silence for Marcus Kurburski and support for the family.

III. Approval of Agenda

A motion was made by Novak, seconded by Backus, to approve the agenda as presented. Motion carried unanimously.

IV. Mission Excellence - AEEV Students

Nat Mills and Emma Spencer were recognized for being HSPS representatives at the Compass College Film Festival. Jason Byma showed Emma Spencer's film which won an award and scholarship for Best Cinematography.

V. Board President's Report

President Fairbairn reported being at the ski meet with the boys/girls qualifying for states.

VI. Superintendent's Report

Superintendent Plackemeier reported on the construction/bond project, Plante Moran being present to give a presentation on the bid awards, parent/teacher conference schedule and a 5G update.

VII. Committee Reports

A. Finance

Damoose reported the review of invoices, 5G update and personnel staffing throughout the district.

B. Communications

Novak reported on the athletic report, personnel updates, 5G update, Parent/Teacher conferences and Lake Michigan Conference Membership.

C. Facilities

Backus reported on the facilities report, personnel updates, Plante Moran Report and 5G update.

VIII. Administrative Reports

Elementary Principal Fairbanks reported:

- Parent/teacher conferences this week
- 17th-CPR recertification and community event
- March is reading month with a camping theme

Middle School Principal Keiser reported:

- Parent/teacher conferences this week
- Char-Em mobile stem visits
- Winter sports wrap up
- Mid year I-Ready progress

Interim High School Principal Inglehart reported:

- Winter sports coming to an end
- Boys/girls ski qualifying for states
- MYIG in Lansing this week
- Jazz band at CMU-2nd place overall
- History showcase
- Student success pilot program

IX. General Announcements

Backus reiterated the ski meet was great and nice to hear the young kids reciting the pledge of allegiance at the beginning of the meeting.

Novak thanked the community for their generous support of the recent fundraisers for the Weaver/Kurburski families.

Morse echoed Novak's comments and added how much Marcus will be missed.

Honeysette commented Marcus was a great guy.

X. Public Input - none

XI. Consent Agenda Items

A. Approval of Invoices

1. General Fund -\$1,030,646.22
2. Community Schools Fund - \$16,485.24
3. Food Service Fund - \$17,914.33

4. Building & Site Fund - \$0.00
5. Fiber Build Project Fund - \$1,450.50
6. 2022 Bond Project Fund - \$270,713.14

B. Approval of Minutes

1. Special Meeting Work Session - February 1, 2023

A motion was made by Morse, seconded by Novak, to approve the consent agenda as follows: General Fund \$1,030,646.22; Community Schools Fund \$16,485.24; Food Service Fund \$17,914.33; Fiber Build Fund \$1,450.50; 2022 Bond Project Fund \$270,713.14 and the minutes for the special meeting work session-February 1, 2023. Motion carried unanimously.

XII. Recommended for Action - New Business

A. Approval of staff resignation

A motion was made by Morse, seconded by Backus, to approve the resignation of Tamara Munson effective February 13, 2023. Motion carried unanimously.

B. Approval of contract revision -Admin Asst to the Superintendent/Accounts Payable

A motion was made by Damoose, seconded by Honeysette, to approve the revision of the contract of the Administrative Assistant to the Superintendent/Accounts Payable to remove, “Half of unused vacation days, capped at 40 days, can be rolled over to the next year”. Motion carried unanimously.

C. Approval of Interim High School Principal to High School Principal

A motion was made by Backus, seconded by Novak, to approve the removal of interim status of the high school principal at the conclusion of the 2022-23 school year. Motion carried unanimously.

D. Approval of GMP construction recommendation - new elementary building

A motion was made by Backus, seconded by Novak, to approve The Christman Company’s bid contract amount including their fee/cost/CM contingency of \$15,000,397 plus \$1,278,688 owner-controlled contingency totaling \$16,279,085 be established for this Project. The cost of this work will be detailed in a Guaranteed Maximum Price Amendment to The Christman Company’s AIS-A133 Agreement, pending final review and approval of terms by district legal counsel. The Project will be funded by bond proceeds. Motion carried unanimously.

E. Approval of potential add alternates - new elementary building

The following were definite NO’s:

- A1: Extend the entry canopy 40 feet including - \$193,620
- A6: Provide alternate ceiling tile ACT-2 in all classrooms - \$54,500
- A8: Brick MV-1 and MV2 - \$27,500 credit

The following were WAIT till later:

- C1: Addition of 12 staff parking spaces (includes gravel at the end of snow dumping) - \$17,692
- A2: Provide 3M Scotchshield safety and security window film on all exterior doors and windows - \$47,260
- A3: Provide acoustical wall and ceiling panels in the Music Room - \$12,876
- A7: Provide acoustical wall panels in the gym - \$13,500

The following items were APPROVED:

- A4: Provide carpet logo - \$2,000

A motion was made by Morse, seconded by Honeysette to approve Alternate A4: Provide carpet logo - \$2,000. Motion carried unanimously.

A5: Provide 90 mill roof membrane - \$28,537

A motion was made by Novak, seconded by Backus to approve Alternate A5: Provide 90 mill roof membrane - \$28,537 with the understanding the Board of Education would be made aware of the finalized cost and contingent on obtaining 30 year warranty. Motion carried unanimously.

M1: Provide additional snow melt - \$136,810

A motion was made by Morse, seconded by Damoose to approve Alternate M1: Provide additional snow melt - \$136,810 with the following changes: Eliminate snow melt add-on at both of the entrance/exits of the gym and eliminate snow melt add-on at both the entrance/exits of the 3/4 grade wing. Extend the snow melt to the end of front sidewalk along with the snow melt add-on proposal being kept at the entrance/exits of the K/1/2 grades, ram room and maker space entrance/exits. Motion carried unanimously.

XIII. Public Input - none

XIV. Adjournment

A motion was made by Backus, seconded by Honeysette, to adjourn the regular meeting at 8:24 pm. Motion carried unanimously.

Respectfully submitted,

Diane Novak
Secretary