

**Minutes of Regular Meeting
Board of Education
Harbor Springs Public Schools**

April 10, 2023

Middle School Cafeteria
Harbor Springs Middle School
800 State Road
Harbor Springs, MI 49740

Board Members Present: Paul Fairbairn, President
Tina Honeysette, Treasurer
Diane Novak, Secretary
Margo Damoose, Trustee
Mike Vandermus, Trustee

Board Members Absent: Gary Morse, Vice President
Brad Backus, Trustee

Staff Present: Brad Plackemeier, Superintendent
Denise Knight, Administrative Assistant
Rod Fullerton, Chief Financial Officer
Chris Cerrudo, Technology Director
Nathan Fairbanks, Elementary Principal

Regular Meeting

I. Call to Order

President Fairbairn called the regular meeting to order at 7:00pm.

II. Pledge of Allegiance

After the Pledge of Allegiance President Fairbairn requested a moment of self reflection.

III. Approval of Agenda

Superintendent Plackemeier ammended the agenda to remove item XII E Approval of 4th Grade Teacher(s)

A motion was made by Damoose, seconded by Novak, to approve the agenda as amended . Motion carried unanimously.

IV. Mission Excellence

A. HSPS Band Program

Superintendent Plackemeier recognized the HSPS Band Program for all of their performances and accomplishments this school year and noted a couple more upcoming band events.

B. Winter Sports

Superintendent Plackemeier recognized Olivia Flynn for First Team All-State Basketball. He also recognized the Girls and Boys Ski Teams qualifying for state finals along with Katelyn Drayer and Nolan Kennedy receiving Individual All-State.

V. Board President's Report - none

VI. Superintendent's Report

Superintendent Plackemeier reported groups participating in state competitions-high school robotics and high school students for national history day.

National History Day Symposium will be on Saturday

Construction Update:

- Target dates for the current Phase 1 projects:
 - April 10th-Finalize the Guaranteed Maximum Price(GMP) for the new elementary and Blackbird project with the approval of sub-contractors
 - May 1st-Begin sitework on the new elementary school
 - May 4th-Begin foundations on the new elementary school
 - Summer 2023-HVAC work at Blackbird
 - July 5th-Bearing steel/block work
 - August 30th-Roof steel begins
 - July 2024-Furniture installations
 - Mid-August 2024-Owner occupancy of the new elementary school

VII. Committee Reports

A. Finance

Honeysette reported on review of invoices, personnel update (MS Student Success Coordinator, At-Risk Student Success Coordinator and Transportation Director) along with 4th grade and Special Ed positions, status of 5G and the Schedule B-yearbook position.

B. Communications

Novak reported on the athletic report from Ms. Rigby which included the condition of outdoor facilities, baseball field sound system and status of football coaching position. She also reported on the personnel update, 5G, schools of choice, Schedule B JV/Asst Coaches and the athletic conference.

C. Facilities

Vandermus reported on the facilities report from Mr. Ouellette which included electrical/lighting issues, walk-in cooler at the high school, air exchange system at the bus garage, final preparations for spring sports, gym floors over the summer and options for cleaning rafter and lights. Along with discussion on personnel and 5G, they also went over the 5G/EMF/RF report, had a rep from Plante More present an update on the progress of the construction and next steps, as well as field turf and Shayground field discussion.

VIII. Administrative Reports

Elementary Principal Fairbanks reported for all buildings using Principal Keiser and Inglehart's notes:
HS

- Staff and students returned from spring break rejuvenated and ready for the sprint to the end of the school year!
- Girl's soccer has two games under their belt, tennis has played one match and the other spring sports should be able to compete this week.
- The Robotics team competed at the state competition this past weekend.
- The National History Day Showcase has been rescheduled for Saturday, April 15 while four students are competing in the National History Day Competition at the state level on April 22.
- Testing season has begun at the high school.

- SAT on Wednesday
- PSAT & ACT WorkKeys on Thursday
- M-Step at the end of April
- End of the year activities for the Class of 2023 will start this week with the distribution of caps, gowns, and graduation invitations
- The last band concert of the year is scheduled for April 26
- It's a fun and exciting time of the year!

MS

- Today our fifth and sixth graders enjoyed watching the musical *The Lightning Thief* at the Great Lakes Center for the Arts. This production is part of their Next Gen Educational Series and is provided free of cost to local schools.
- Middle School track practice began last week and their first meet is next Wednesday. This year 6th graders are allowed to participate, and we have a great turnout for both the boys and girls teams. Steve Corlew and Hannah Busch are coaching this year.
- Tomorrow our 5th graders begin taking the MSTEP. The other grades begin next week.
- This Wednesday our 8th graders take the PSAT.
- Looking forward to a few spring events this month:
 - The elementary at lower middle school music performance is on April 20.
 - The middle and high school spring band concert is on April 26

ES

- We are preparing for Mstep testing, we are waiting until May to begin (second part of the 6 week testing window)
- Elementary spring concert
- Triathlon and Field Day coming up
- Interviewing for 4th grade positions
- Catching animals that want to come to school at Blackbird

IX. General Announcements

Damoose reported on the Wizard of Oz and how wonderful she thought it was and that it was a really great production.

X. Public Input – none

XI. Consent Agenda Items

A. Approval of Invoices

1. General Fund - \$1,196,846.86
2. Community Schools Fund - \$22,406.80
3. Food Service Fund - \$19,429.61
4. Building & Site Fund - \$7,695.00
5. Fiber Build Project Fund - \$4,000.00
6. 2022 Bond Project Fund - \$30,680.69

B. Approval of Minutes

1. Regular Meeting - March 13, 2023

A motion was made by Damoose, seconded by Novak, to approve the consent agenda as follows: General Fund-\$1,196,846.86; Community Schools Fund-\$22,406.80; Food Service Fund-\$19,429.61; Building & Site Fund-\$7,695.00; Fiber Build Project Fund-\$4,000.00; 2022 Bond Project Fund-\$30,680.69 and the minutes from the regular meeting-March 13, 2023. Motion carried unanimously.

XII. Recommended for Action - New Business

A. Approval of MS Student Success Coordinator

A motion was made by Honeysette, seconded by Vandermus, to approve the hiring of Kim Dickinson as the Middle School Student Success Coordinator at MA, Step 10 of the teachers' salary schedule, plus an additional \$2,185.00 to work an additional 5 days before or after the school year for a total of 189 work days. The Board would agree to pay up to 5 days of training/job shadowing between April 11, 2023 and the end of the 2022-23 school year with the current Middle School Counselor. The daily rate would be \$406.00 for each day, worked up to 5 days. Motion carried unanimously.

B. Approval of At-Risk Student Success Coordinator

A motion was made by Honeysette, seconded by Novak, to approve the hiring of Michael Mondoskin as the At-Risk Student Success Coordinator. The salary will be prorated for the remainder of the 2022-23 school year and will be \$54,228.00 for the 2023-24 school year. Motion carried unanimously.

C. Approval of Transportation Director

A motion was made by Novak, seconded by Damoose, to approve the hiring of Brad Jerichow as the Transportation Director. The salary will be prorated beginning April 11, 2023 through June 30, 2023 for \$11,914.00. The salary will be \$52,500.00 for the 2023-24 year and \$54,075.00 for the 2024-25 year. Motion carried unanimously.

D. Approval of Special Education Teacher

A motion was made by Novak, seconded by Honeysette, to approve the hiring of Lydia Brown as a Special Education Teacher at BA, Step 3 of the salary schedule for the 2023-24 school year. Motion carried unanimously.

E. Approval of Staff Retirement

A motion was made by Damoose, seconded by Vandermus, to accept the retirement of Tracy Hunt, 4th Grade Teacher, effective June 12, 2023. Motion carried unanimously.

F. Approval of Bond Construction-GMP

A motion was made by Damoose, seconded by Vandermus, to approve The Christman Company's adjusted bid contract amount, alternates, and sub-contractors including their fees/costs/CM contingency of \$15,055,293 plus \$1,350,000 owner-controlled contingency totaling \$16,405,293 be established for this Project. An \$80,000 landscaping allowance is included in the Guaranteed Maximum Price (GMP). The landscaping component of this Project will be designed and competitively bid. The cost of this work will be detailed in a GMP Amendment to The Christman Company's AIA-A133 Agreement subject to review by the district's legal counsel for terms. The Project will be funded by bond proceeds. Motion carried unanimously.

G. Approval of Schools of Choice - 2023-24

A motion was made by Damoose, seconded by Honeysette, to approve the elimination of Schools of Choice for all grade levels and offer the current tuition-based program to out-of-district kindergarten through 12th grade for the 2023-24 school year with the exceptions for:

- Students already enrolled in the district under the current Schools of Choice will be grandfathered in as long as they maintain enrollment and not be required to pay any tuition.*
- Siblings of students grandfathered into the district under Schools of Choice will be allowed to enroll in the district and not required to pay any tuition.*

Motion carried unanimously.

H. Approval of Letter of Understanding - High School Yearbook

A motion was made by Novak, seconded by Damoose, to approve the addition of a High School Yearbook position to Schedule B. This would be one position for each school year with compensation of \$1,000.00 stipend. Motion carried unanimously.

XIII. Information & Proposals

A. 5G/EMF/RF Testing Report

Superintendent Plackemeier displayed and explained the reports from the recent EMF/RF testing.

B. 8th Grade Chicago Overnight Trip

Superintendent Plackemeier shared that the 8th grade class is planning to travel to Chicago for an overnight trip departing the Middle School on May 31, 2023 and returning to Harbor Springs on June 2, 2023.

XIV. Request to go into Closed Session for Discussion on Written Opinion from Legal Counsel

A motion was made by Honeysette, seconded by Novak, to go into executive session for discussion on written opinion from legal counsel at 7:39pm. Motion carried unanimously.

A motion was made by Damoose, seconded by Honeysette, to reconvene the regular meeting at 8:31pm. Motion carried unanimously.

XV. Public Input -none

XVI. Adjournment

A motion was made by Honeysette, seconded by Novak, to adjourn the regular meeting at 8:32pm. Motion carried unanimously.

Respectfully submitted,

Diane Novak
Secretary