

**Minutes of Regular Meeting
Board of Education
Harbor Springs Public Schools**

June 12, 2023

Middle School Cafeteria
Harbor Springs Middle School
800 State Road
Harbor Springs, MI 49740

Board Members Present: Paul Fairbairn, President
Gary Morse, Vice President
Diane Novak, Secretary
Tina Honeysette, Treasurer
Mike Vandermus, Trustee
Margo Damoose, Trustee

Board Members Absent: Brad Backus, Trustee

Staff Present: Brad Plackemeier, Superintendent
Denise Knight, Administrative Assistant
Chris Cerrudo, Technology Director
Leigh Inglehart, Interim High School Principal
Heather Keiser, Middle School Principal

Regular Meeting

I. Call to Order

President Fairbairn called the regular meeting to order at 7pm.

II. Pledge of Allegiance

After the pledge of allegiance President Fairbairn asked for a moment of self reflection.

III. Approval of Agenda

A motion was made by Damoose, seconded by Morse, to approve the agenda as presented. Motion carried unanimously.

IV. Board President's Report – none

V. Superintendent's Report

- End of school year
- Construction update-Phase 1
 - New elementary-excavation for footings/pouring of footings at the various locations is progressing
 - The traffic flow for the drop-off/pick-up lane will be reconfigured for Fall 2024
 - Furniture procurement process
- Blackbird HVAC—The project has been moved to Summer 2024
- Phase 2 Projects
 - Ottawa Stadium-Design process to begin later this month with the planning committee
 - HSHS parking lot/PAC addition

- Personnel—The hiring process has been completed for teachers with the recommendations to this month’s meeting

VI. Committee Reports

A. Finance

Damoose reported the committee reviewed invoices, discussed staffing, 5G update and early childhood rates. She also reported going over administrator/director contracts and having budget resolution discussion.

B. Communications

Novak reported receiving an athletic update from Ms. Rigby which included spring sports post-season update, professional development plan for coaches, summer football workouts and 2023 schedule, the Northern Shores Conference has conducted planning meetings in preparation for the 2024-25 school year and the Hall of Fame committee is looking at the current policies and induction timelines. The committee also had a personnel update, 5G update and discussed the early childhood rates. Morse noted on the condition of athletic and building grounds.

C. Facilities

Vandermus reported receiving a facilities update from Mr. Ouellette which included the irrigation system across the district, replacement plan for the two remote chillers in the middle school for water bottle filling stations, fiber design at the athletic facilities for internet and cameras, yearly maintenance for the boilers at the middle and high schools, bleacher inspections scheduled for this summer and use of the FMX calendar and ticketing system to log and track maintenance requests. The committee also received a personnel update, 5G update and discussed early childhood rates along with a bond construction update, sinking fund project discussion and the plan to replace the middle school PA system.

VII. Administrative Reports

Middle School Principal Keiser reported on the 8th grade trip to Chicago-trip went well and had a great time. Students were well behaved and very appreciative for the experience. The year finished with fun activities and celebrations with 5th grade swimming at the pool, 6th grade having field day, 7th grade went bowling and 8th grade had an honors assembly and walked to the high school for their first Class of 2027 freshman photo. She also reported a few staff changes for the fall, so teachers will be working on curriculum and planning throughout the summer.

High School Principal Inglehart thanked the board for the interim opportunity this past year stating it was better than she imagined and she is looking forward to next year already. She reported on all the spring sports and their accomplishments. She gave a “Big” thank you to the maintenance and custodial staff for the extra work in hosting three district tournaments and preparing for the graduation ceremony in addition to the the normal weekly demands. Two students passed the FFA certification test in Mr. LaPoint’s drones class. Seven students from Mr. Reed’s classes placed at this year’s MITES competition. Baccalaureate, car parade, senior honors night and graduation were all beautiful and meaningful events for our graduating class. A thank you was given to all who attended and participated in the events. Twenty-four students and parents headed to Spain with Mrs. Payne. Char-Em and NCMC will be hosting five C4K classes in the building June 20-22. Young Americans will be back for the month of July. Welcoming two new staff and students and staff deserve a fun and relaxing summer vacation.

VIII. General Announcements

Vandermus commented on Carson Chumbler’s best round of golf.

Morse added on to Principal Inglehart’s sentiments on graduation, commenting on the speaker doing an awesome job and was thankful.

Damoose commented that graduation was a great day and agreed with Morse on the job the speaker did.

IX. Public Input - none

X. Consent Agenda Items

A. Approval of Invoices

1. General Fund - \$1,253,972.52
2. Community Schools Fund - \$20,371.10
3. Food Service Fund - \$21,095.60
4. Building & Site Fund - \$17,850.00
5. Fiber Build Project Fund - \$500.00
6. 2022 Bond Project Fund - \$62,562.13

B. Approval of Minutes

1. Regular Meeting - May 8, 2023

A motion was made by Morse, seconded by Novak, to approve the consent agenda as follows: General Fund-\$1,253,972.52; Community Schools Fund-\$20,371.10; Food Service Fund-\$21,095.60; Building & Site Fund-\$17,850.00; Fiber Build Project Fund-\$500.00; 2022 Bond Project Fund-\$62,562.13; and the minutes from the regular meeting-May 8, 2023. Motion carried unanimously.

XI. Recommended for Action - New Business

A. Approval of Staff Retirement

A motion was made by Damoose, seconded by Novak, to accept the retirement of Danele Bosker, High School Mathematics Instructor, effective August 1, 2023. Motion carried unanimously.

B. Approval of Performance Pay for Teachers

A motion was made by Morse, seconded by Damoose, to approve Performance Pay for teachers as follows for the 2022-23 school year:

- *Highly Effective with a score of 3.70-4.00=\$400*
- *Highly Effective with a score of 3.60-3.69=\$300*
- *Highly Effective with a score of 3.50-3.59=\$200*
- *Below 3.5 does not qualify for Performance Pay*

Motion carried unanimously.

C. Approval of Staff Hires

A motion was made by Damoose, seconded by Vandermus, to approve the hiring of Natalie Postula as a middle school ELA/Social Studies teacher at MA, Step 20 of the salary schedule for the 2023-24 school year. Motion carried unanimously.

A motion was made by Novak, seconded by Vandermus, to approve the hiring of Jeff Sharrow as a high school mathematics teacher at MA, Step 16 of the salary schedule for the 2023-24 school year. Motion carried unanimously.

D. Approval of Director Contracts

A motion was made by Morse, seconded by Novak, to approve the Administrator/Director contracts as presented in the board packet. Motion carried unanimously.

E. Approval of HSHS Spain Trip for June 2024

A motion was made by Honeysette, seconded by Novak, to approve the 2024 overnight trip to Spain. Motion carried unanimously.

F. Adopt MHSAA Membership Resolution for 2023-24

A motion was made by Honeysette, seconded by Damoose, to approve the resolution for the MHSAA membership for 2023-2024 as presented. Motion carried unanimously.

XII. Information & Proposals

A. Staff Resignation

Nichole App, HSPS paraprofessional, resigned effective June 9, 2023.

B. 2023 Band Camp Overnight

HSHS band is going to Lake Superior State University for band camp, leaving July 30, 2023 and returning on August 4, 2023.

C. Childcare Rates Discussion

Sadie Riley and Vicky Ryba from Blackbird Childcare were present and answered questions from the Board. There was discussion on the following:

- In/Out of district rates
- Tri-Share-Employee/Employer/Gov
- Grant opportunities
- DHS payments
- Priority possibly given on In-district
- Ratios
- Classrooms expanding/waitlists
- Need to plan for the future

Rates will be brought to the June 26th meeting for approval along with information from future meetings.

XIII. Public Input - none

XIV. Adjournment

A motion was made by Honeysette, seconded by Novak, to adjourn the regular meeting at 7:37pm. Motion carried unanimously.

Respectfully submitted,

Diane Novak
Secretary