

**Minutes of Regular Meeting
Board of Education
Harbor Springs Public Schools**

July 10, 2023

Middle School Cafeteria
Harbor Springs Middle School
800 State Road
Harbor Springs, MI 49740

Board Members Present: Paul Fairbairn, President
Gary Morse, Vice President
Diane Novak, Secretary
Tina Honeysette, Treasurer
Mike Vandermus, Trustee
Brad Backus, Trustee

Board Members Absent: Margo Damoose, Trustee

Staff Present: Brad Plackemeier, Superintendent
Denise Knight, Administrative Assistant
Rod Fullerton, Chief Financial Officer
Nathan Fairbanks, Elementary Principal
Chris Cerrudo, Technology Director

Regular Meeting

I. Call to Order

President Fairbairn called the regular meeting to order at 7:02pm.

II. Pledge of Allegiance

President Fairbairn requested a moment of self reflection after the pledge of allegiance.

III. Approval of Agenda

A motion was made by Backus, seconded by Novak, to approve the agenda as presented. Motion carried unanimously.

IV. Board President's Report

President Fairbairn thanked all the board members for their input and completion of the Superintendent's evaluation and commented that it went fabulous with a 3.8 ovaerall score. He also gave a thank you to Superintendent Plackemeier for his work and performance.

V. Superintendent's Report

Superintendent Plackemeier went over the following:

- 2022-23 Book Memorials
- New elementary construction
 - Construction progress
 - Add alternate-Exterior window and door protective film
- Field turf committee will have its first meeting for the design of the new field at Ottawa Stadium

VI. General Announcements

Morse commented that the grounds look better than a month ago.

Novak commented on the great job that was done at the Art Fair.

VII. Public Input - none

VIII. Consent Agenda Items

A. Approval of Invoices

1. General Fund - \$1,155,093.21
2. Community Schools Fund - \$12,680.25
3. Food Service Fund - \$6,410.85
4. Building & Site Fund - \$0.00
5. Fiber Build Project Fund - \$645.00
6. 2022 Bond Project Fund - \$208,326.76

B. Approval of Minutes

1. Regular Meeting - Budget Hearing - June 26, 2023
 2. Regular Meeting - Budget Hearing - June 26, 2023 - Closed Session
- A motion was made by Morse, seconded by Backus, to approve the consent agenda as follows: General Fund-\$1,155,093.21; Community Schools Fund-\$12,680.25; Food Service Fund-\$6,410.85; Building & Site Fund-\$0.00; Fiber Build Project Fund-\$645.00; 2022 Bond Project Fund-\$208,326.76; and the minutes from the Regular Meeting-Budget Hearing-June 26, 2023 and the minutes from the Regular Meeting-Budget Hearing-June 26, 2023 Closed Session. Motion carried unanimously.*

IX. Recommended for Action - New Business

A. Approval of Support Staff Letter of Understanding - GSRP Paraprofessional

A motion was made by Backus, seconded by Morse, to mutually agree to the following terms and conditions regarding the Preschool Great Start Readiness Program(GRSP)para-professional position effective for the 2023-24 school year:

- *This position shall be isolated from other paraprofessionals regarding hours worked*
- *This position is funded with GSRP and as such, the grant requires this position to exceed 30 hours per week.*
- *Because this position will exceed 30 hours per week, but under 39 hours per week, Schedule B of the Harbor Springs Educational Support Personnel Contract, under the Insurance Section, Paragraph 2, will be followed. (2. Part-time employees who work (30) hours and over up to (39) hours per week, shall receive legislated hard cap single subscriber health insurance.)*

Motion carried unanimously.

B. Approval of TriShare Memorandum of Understanding

A motion was made by Morse, seconded by Backus, to approve the Memorandum of Understanding between the hub United Way of Northwest Michigan and EduStaff/Blackbird Preschool Child Care as presented. Motion carried unanimously.

X. Information & Proposals

A. Miller Johnson Policy Updates and Notifications - 1st Reading

The Miller Johnson Policy Manual and Administrative Regulations Update were included in the board packet along with Superintendent Plackemeier including a brief narrative of each update in a summary format.

XI. Public Input – none

XII. Adjournment

A motion was made by Morse, seconded by Vandermus, to adjourn the regular meeting at 7:18pm. Motion carried unanimously.

Respectfully submitted,

Diane Novak
Secretary