

**Minutes of Regular Meeting  
Board of Education  
Harbor Springs Public Schools**

**August 14, 2023**

Middle School Cafeteria  
Harbor Springs Middle School  
800 State Road  
Harbor Springs, MI 49740

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Board Members Present: Paul Fairbairn, President  
Gary Morse, Vice President  
Diane Novak, Secretary  
Mike Vandermus, Trustee

Board Members Absent: Tina Honeysette, Treasurer  
Brad Backus, Trustee  
Margo Damoose, Trustee

Staff Present: Brad Plackemeier, Superintendent  
Denise Knight, Administrative Assistant  
Chris Cerrudo, Technology Director

**Regular Meeting**

**I. Call to Order**

President Fairbairn called the regular meeting to order at 7:02pm.

**II. Pledge of Allegiance**

President Fairbairn asked for a moment of personal reflection after the pledge of allegiance.

**III. Approval of Agenda**

*A motion was made by Morse, seconded by Novak, to approve the agenda as presented. Motion carried unanimously.*

**IV. Audit Presentation**

Mike Cool with UHY Advisors, Inc.(formerly Baird, Cotter & Bishop, P.C.) presented and discussed the recent, annual audit from 2022-23 and answered questions from board members.

**V. Board President's Report**

President Fairbairn expressed his excitement about the new year and the new program-Beyond Basics.

**VI. Superintendent's Report**

Fall Sports and Activities – The marching band completed its week-long camp at Lake Superior State University. Competition for all high school sports will occur over the next week.

**Back to School Dates:**

August 29<sup>th</sup> – HSHS New Student Orientation

August 30<sup>th</sup> – HSPS Professional Development Day  
August 30<sup>th</sup> – K-8 Open House and Community Picnic  
September 5<sup>th</sup> – First Day of School

Reading Intervention Program – The district is partnering with Beyond Basics for a three-year literacy intervention program.

5G/Cellular Update – Michigan EMF Specialists completed testing at the high school in July. Preliminary reports show no increase in exposure rates in the building. The final detailed report is expected over the next week.

### Bond Construction

- Construction on the area connecting the elementary to the middle school will be completed over the next couple of weeks.
- The new intercom and clock system is being installed at the middle school.
- The new traffic flow with the loss of the drop off/pick up lane in front of the construction zone will be communicated out over the next couple of weeks.
- Lake Street will be reduced to one lane during water main work.
- The furniture designers will be meeting with the construction team and district team over the next month.
- Floor plans for the inside of the PAC addition are progressing.
- The construction team is working with the architects and consultants on the designs for the field turf project.
- Discussion and planning for the construction projects at the pool started this month.

## **VII. Committee Reports**

### **A. Finance**

President Fairbairn reported:

- Review of Invoices
- Bond Alternates
- Personnel Update
- 5G Update
- Childcare Discussion & Wage Increase
- Senior Teacher Compensation
- Beyond Basics Program

### **B. Communications**

Novak reported:

- Athletic report
  - Fall sports started
  - Schedules posted on website
  - New trainer through Sports Med
  - Decka Digital-wall graphics near the HSHS main entrance
  - Field turf committee reviewed options/made recommendations
  - Booster Club held the Kelbel Cup
  - Gates prices

- Bond project add alternates
- Personnel
- 5G update
- Childcare discussion
- Senior teacher compensation
- New tutor program

### C. Facilities

Superintendent Plackemeier reported:

- Update on the summer cleaning
- Plan for overseeding the baseball/softball fields
- Bleacher inspections
- Asbestos abatement-first floor janitor's closet-HS
- Athletic Spraying
- Mowing schedule
- Installation of a mini split air conditioner-MS media center computer room
- Winterizing backstop nets and batting cages at the ball fields
- Update on the USIC bills
- Conversion of lights in the HS woodshop to LED
- Reynolds irrigation
- Field turf project

### VIII. General Announcements

Novak commented on the awesome Kelbel Cup fundraiser and thanked Superintendent Plackemeier for grilling.

### IX. Public Input - none

### X. Consent Agenda Items

#### A. Approval of Invoices

1. General Fund - \$984,999.83
2. Community Schools Fund - \$32,320.50
3. Food Service Fund - \$10,005.27
4. Building & Site Fund - \$128,452.38
5. Fiber Build Project Fund - \$3,949.06
6. 2022 Bond Project Fund - \$1,198,162.36

#### B. Approval of Minutes

1. Regular Meeting - July 10, 2023

*A motion was made by Novak, seconded by Vandermus, to approve the consent agenda items as follows: General Fund-\$984,999.83; Community Schools Fund-\$32,320.50; Food Service Fund-\$10,005.27; Building & Site Fund-\$128,452.38; Fiber Build Project Fund-\$3,949.06; 2022 Bond Project Fund-\$1,198,162.36; and the minutes from the regular meeting on July 10, 2023. Motion carried unanimously.*

### XI. Recommended for Action - New Business

- A. Approval of Overnight Trips for Athletic Post-Season Events for 2023-24

*A motion was made by Morse, seconded by Novak, to approve the overnight trips for all athletic teams that qualify for post season state tournaments for the 2023-24 school year. Motion carried unanimously.*

**B. Approval of Overnight Trip for Cross Country Camp**

*A motion was made by Novak, seconded by Vandermus, to approve the overnight trip for the Cross Country Team Camp from August 21, 2023 through August 24, 2023 in Wolverine, Michigan. Motion carried unanimously.*

**C. Approval of Letter of Understanding-HS Special Ed Inclusion Para**

*A motion was made by Morse, seconded by Novak, to approve the Letter of Understanding-HSHS Special Education Inclusion Paraprofessional as follows:*

*The parties, HSPS Board of Education and Harbor Springs Educational Support Personnel, do hereby mutually agree to the following terms and conditions regarding the High School Special Education Inclusion Paraprofessional position effective for the 2023-24 school year:*

- *This position shall be isolated from other paraprofessional positions regarding the salary schedule.*
- *This position requires additional training and responsibilities from the regular paraprofessional duties to work with students in the monitoring of vital signs.*
- *Due to the additional training and responsibilities, an additional \$1.00 per hour will be applied to the hourly rate.*

*Motion carried unanimously.*

**D. Approval of Childcare Salary Schedule**

*A motion was made by Vandermus, seconded by Novak, to approve the 3% Childcare Salary Schedule as presented effective as of August 21, 2023. Motion carried unanimously.*

**E. Approval of Reinstatement of Childcare Registration Fee**

*A motion was made by Morse, seconded by Novak, to approve the reinstatement of the childcare registration fee of \$25. Motion carried unanimously.*

**F. Approval of Superintendent Evaluation**

*A motion was made by Novak, seconded by Vandermus, to approve the evaluation of Superintendent Brad Plackemeier for the 2022-23 school year with an overall rating of Highly Effective. Motion carried unanimously.*

**XII. Information & Proposals**

**A. Miller Johnson Policy Updates - 2nd Reading**

Miller Johnson Policy Updates were included in the board packet for review.

**B. Discuss/Set Date for Retreat**

The date set for a board retreat was September 13, 2023 from 1-4pm.

**XIII. Public Input**

Vandermus expressed his thoughts on gate/ticket taking which engaged the board into conversation about potential changes.

**XIV. Adjournment**

*A motion was made by Morse, seconded by Novak, to adjourn the regular meeting at 8:00pm. Motion carried unanimously.*

Respectfully submitted,

Diane Novak  
Secretary