

**Minutes of Regular Meeting  
Board of Education  
Harbor Springs Public Schools**

**November 13, 2023**

Middle School Cafeteria  
Harbor Springs Middle School  
800 State Road  
Harbor Springs, MI 49740

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Board Members Present: Paul Fairbairn, President  
Gary Morse, Vice President  
Diane Novak, Secretary  
Mike Vandermus, Trustee  
Brad Backus, Trustee  
Margo Damoose, Trustee

Board Members Absent: Tina Honeysette, Treasurer

Staff Present: Brad Plackemeier, Superintendent  
Denise Knight, Administrative Assistant  
Rod Fullerton, Chief Financial Officer  
Chris Cerrudo, Technology Director  
Leigh Inglehart, High School Principal  
Heather Keiser, Middle School Principal  
Nathan Fairbanks, Elementary Principal

## **Regular Meeting**

### **I. Call to Order**

President Fairbairn called the regular meeting to order at 7:00pm.

### **II. Pledge of Allegiance**

President Fairbairn requested a moment of reflection.

### **III. Approval of Agenda**

*A motion was made by Backus, seconded by Damoose, to approve the agenda as presented. Motion carried unanimously.*

### **IV. Board President's Report**

President Fairbairn toured the new facility and commented on a great job being done.

### **V. Superintendent's Report**

Superintendent Plackemeier did not give a construction update due to it being an agenda item with representatives present. Beyond Basics has started with the 3<sup>rd</sup> and 4<sup>th</sup> grades and he will begin scheduling individual meetings with each board member by the end of the year.

### **VI. Plante Moran Construction Update**

Robert Stempien and Andy Fountain from Plante Moran Realpoint were present and gave an update with a slide presentation on the bond project, with what has already taken place and what is projected to take place in the future with projected timelines. They also had dialog with the board members and answered questions.

## VII. Char-Em ISD Update - Scott Koziol

Scott Koziol, Superintendent from Char-Em ISD was present and gave each board member a two page flyer (containing information on services provided by the ISD, milages and school funding, along with a service area map) and a business card with his contact information. He gave a brief update on the information contained in the flyer and asked for questions from the board members. He also encouraged them to contact him any time if questions should arise. He was complimentary of the partnership between the ISD and Harbor Springs Public Schools and is looking forward to the continuation of it.

## VIII. Committee Reports

### A. Finance

Damoose reported:

- **Review Invoices** – Committee members reviewed and discussed invoices.
- **Personnel Update** – Discussed current staffing throughout the district and projections for the 2024-2025 school year.
- **5G/Cellular Update** – An update regarding the current AT&T and Verizon lease agreements.
- **Fund Balance** – Discussion regarding the current district fund balance, past trends, and initial thoughts for the recommendation at the November Board meeting.
- **Early Childhood** – Follow-up information from the Board of Education retreat and updated information regarding the Early Childhood Program.
- **Athletic Funding** – Mr. Plackemeier provided an update on the funding of athletic programs including uniform purchases and projected needs.
- **Pool Rates** – The group reviewed and discussed the proposed pool rates for the recommendation at the November Board of Education meeting.

### B. Communications

Novak reported:

- **Athletic Report** – Ms. Rigby provided an update from the athletic department:
  - Fall sports concluded and winter sports are preparing for the start of their seasons.
  - Harbor Springs will be hosting the ski state championships.
  - The fall sports end of season survey was sent out for feedback from parents and athletes.
- **Personnel Update** – Discussed current staffing throughout the district and projections for the 2024-2025 school year.
- **5G/Cellular Update** – An update regarding the current AT&T and Verizon lease agreements.
- **Fund Balance** – Discussion regarding the current district fund balance, past trends, and initial thoughts for the recommendation at the November Board meeting.
- **Early Childhood** – Follow-up information from the Board of Education retreat and updated information regarding the Early Childhood Program.
- **Miller Johnson Policy revision** – The committee reviewed the revised policy.
- **Section 21f Subsection 14 of PA 103** – Mr. Plackemeier explained the virtual instruction policy and how it could be implemented.
- **Beyond Basics update** – Mr. Plackemeier provided the monthly update for the tutoring program.
- **Peer to Peer Program** – The committee reviewed and discussed the program that is starting at the high school.

### C. Facilities

Vandermus reported:

- **Facilities Report** – Mr. Ouellette provided an update from the Facilities Department:

- The outdoor sports facilities have been winterized with the nets and backstops taken down and stored.
  - The maintenance staff has been completing fall leaf clean-up across the district.
  - Pella service technicians were at Blackbird to address windows throughout the building.
  - A urinal was replaced at Blackbird.
  - The parking lot lights at the middle school were restored.
  - SA Morman was at the middle school replacing locks in the building.
  - Ceiling tiles at the high school that were stained over the summer were replaced.
  - A roofing company will be on campus to evaluate the roofs throughout the district over the next week.
- **Personnel Update** – Discussed current staffing throughout the district and projections for the 2024-2025 school year.
  - **5G/Cellular Update** – An update regarding the current AT&T and Verizon lease agreements.
  - **Fund Balance** – Discussion regarding the current district fund balance, past trends, and initial thoughts for the recommendation at the November Board meeting.
  - **Early Childhood** – Follow-up information from the Board of Education retreat and updated information regarding the Early Childhood Program.
  - **Construction update** – Mr. Plackemeier provided an update on the progress of the new elementary school, current budget, and upcoming projects.
  - **Tennis courts** – The group discussed the options for repairing the tennis courts this summer.
  - **Elementary playground** – Mr. Plackemeier provided the group with the input received from the elementary teachers regarding the playground for the new building.
  - **HSHS basketball goal system** – Review of a potential basketball goal system and quote for the high school.

## IX. Administrative Reports

High School Principal Inglehart reported:

- Very cool experience on Monday, October 30 - Chemistry students presented Halloween labs to the kindergarten classes. Lots of excitement and cool reactions took place right before the students' eyes. Thank you to all of the teachers involved in making this happen - Mr. LaPoint, Mrs. Brey, Mrs. Balinski and Ms. Fischer.
- Ms. Shaw announced on Halloween that this year's musical will be Legally Blonde, JR.
- Mr. LaPoint's UAV program has been nominated to participate in the CTE Showcase in Lansing, at the capitol building, on April 25. We should hear in late December/early January if selected.
- We are sending our largest group yet to the Quiz Bowl competitions - we are sending three teams!
- MYIG traveled to Delta College on November 3 for the Fall conference. MYIG switched up the format and student feedback was that they really liked the changes and they are looking forward to the conference in Lansing later in the year. 23 students will be traveling for the state conference in Lansing in February.
- A EVE students are putting their skills to good use out in the field. Sophomore Greyson Rife had the opportunity to DJ a wedding at the end of the summer and actually use the sophisticated sound board on his own. Sophomore Emma Spencer has been busy with the creation of professional-quality promotional videos for a local band and the elementary musical.
- Excellent post-season for our Fall sports. Boys soccer made it to the Regional Final game vs. Leland in Clare. Our girls and boys XC teams placed 5th overall and 9th at the D4 State Finals. Stefi Reskevics and Juniper Rodham earned all state honors with their individual 16th and 24th place finishes.

- Winter sports are just around the corner with boys basketball tryouts today and tomorrow with team announcements scheduled for tomorrow night in time for regular practice to start on Wednesday

Middle School Principal Keiser reported:

- Boys basketball season is off to a good start. We have a Ram team and a seventh and eighth grade team this year. We are excited to have three teachers coaching this season: Josh Brey for 8th grade, Mark Grosvenor for 7th, and Adam Wood for the Ram team.
- Tomorrow a team of teachers and administrators will participate in updating their crisis intervention and trauma training certification. This training provides staff with the skills to prevent and de-escalate a crisis and safely respond to crisis behavior.
- The annual 5th grade food drive started today and runs throughout the week. Students will hand deliver the goods to the Harbor Springs Food Pantry for local families.
- Michigan Youth in Government goes to Lansing next week for their competition.

Elementary Principal Fairbanks reported:

- Thanked elementary staff for operating so well in combined spaces and keeping everything going
- Thankful for the volunteers (Johnson's) that continue to do volunteer work
- 4<sup>th</sup> grade Halloween escape room
- Beyond Basics working with the 3<sup>rd</sup>/4<sup>th</sup> graders
- Elementary Play-largest performance in quite some time
- RIPPLE movie

#### **X. General Announcements**

Vandermus was present at the elementary play and thought it was awesome.

#### **XI. Public Input - none**

#### **XII. Consent Agenda Items**

##### **A. Approval of Invoices**

1. General Fund - \$818,005.77
2. Community Schools Fund - \$15,777.35
3. Food Service Fund - \$30,681.47
4. Building & Site Fund - \$6,815.00
5. Fiber Build Project Fund - \$1,379.05
6. 2022 Bond Project Fund - \$708,861.11

##### **B. Approval of Minutes**

1. Regular Meeting - October 9, 2023

*A motion was made by Damoose, seconded by Backus, to approve the consent agenda as follows: General Fund - \$818,005.77; Community Schools Fund - \$15,777.35; Food Service Fund - \$30,681.47; Building & Site - \$6,815.00; Fiber Build Project Fund - \$1,379.05; 2022 Bond Project Fund - \$708,861.11; and the minutes from the regular meeting – October 9, 2023. Motion carried unanimously.*

#### **XIII. Recommended for Action - New Business**

##### **A. Approval of Overnight Trip - HSHS Ski Team**

*A motion was made by Morse, seconded by Backus, to approve the overnight trip for the high school ski team to Mount Ripley Ski Area departing on January 1, 2024, and returning on January 2, 2024. Motion carried unanimously.*

**B. Approval of Pool Rates**

*A motion was made by Novak, seconded by Damoose, to approve the following rate structure for the Harbor Springs Community Pool.*

<u>Drop in</u>	<u>Resident/Non-Resident</u>	<u>Monthly Pass Under 55</u>	<u>Resident/Non-Resident</u>
Student	\$3.00 / \$4.00	1 Month	\$23.00/ \$57.00
Under 55	\$5.00 / \$6.00	3 Month	\$50.00/ \$115.00
Over 55	\$4.00 / \$5.00	6 Month	\$92.00/ \$207.00
Family	\$12.00/ \$14.00	12 Month	\$138.00/ \$322.00
<u>10 Punch Cards</u>	<u>Resident/Non-Resident</u>	<u>Monthly Pass Over 55</u>	<u>Resident/Non-Resident</u>
Under 55	\$40.00/ \$50.00	1 Month	\$17.00/ \$46.00
Seniors	\$30.00/ \$40.00	3 Month	\$40.00/ \$103.00
		6 Month	\$75.00/ \$167.00
		12 Month	\$115.00/\$258.00
<u>Lessons 8-week</u>	<u>Resident/Non-Resident</u>		
Resident	\$63.00/ \$75.00		

*Motion carried unanimously.*

**C. Approval of Section 21f Subsection 14 of PA 103 of 2023 - Virtual Instruction**

*A motion was made by Backus, seconded by Morse, to approve Section 21f Subsection 14 of PA 103 of 2023 to provide instruction virtually for no more than 15 days for any of the following: emergency closure, student testing days, and professional development. Motion carried unanimously.*

**XIV. Information & Proposals**

**A. District Fund Balance Resolution - 1st Reading**

Discussion lead to a 35-40% range with the possibility of getting Mike Cool (auditor) at the next meeting for the board members to seek input.

**XV. Public Input - none**

**XVI. Adjournment**

*A motion was made by Morse, seconded by Backus, to adjourn the regular meeting at 8:18pm. Motion carried unanimously.*

Respectfully submitted,

Diane Novak  
Secretary