



**Harbor Springs  
Public Schools**  
Excellence in Character  
Excellence in Education

## Internal/External Posting

# Notice of Vacancy

## Fifth Grade Teacher (Math and ELA)

### MINIMUM QUALIFICATIONS

Valid Michigan Teaching Certificate with Elementary Endorsement

### PREFERRED QUALIFICATIONS

Math Endorsement  
Previous successful teaching experience, upper grades preferred

### JOB RESPONSIBILITIES

- Plan for and deliver student-centered math lessons
- Collaborate and plan ELA lessons with colleagues (shared amongst grade-level team)
- Communicate effectively with all stakeholders
- Demonstrate strong ethics, integrity and professionalism
- Interact with students in a positive, supportive manner

### STARTING DATE

Start of 2024-25 School year

### RATE OF PAY

As established by Master Agreement

### CONTACT

Please send/email letter of interest and copy of teaching certificate, resume and transcripts to:

Heather Keiser, Principal  
Harbor Springs Middle School  
800 State Road  
Harbor Springs, MI 49740  
Email: [hkeiser@harborps.org](mailto:hkeiser@harborps.org)

### APPLICATION DEADLINE

March 1, 2024

Posting Date—February 8, 2024