



**Harbor Springs  
Public Schools**  
Excellence in Character  
Excellence in Education

**Internal/External Posting**

## **Notice of Vacancy**

# **Special Education Teacher (Full-time)**

**CERTIFICATION**

Valid Michigan certification with appropriate Special Education Endorsement

**JOB  
RESPONSIBILITIES**

- Support elementary and middle school students with a wide range of disabilities
- Provide an organized, calming environment for students
- Assist teachers with modifying assignments to meet student needs
- Work collaboratively with district and ISD special education and general education teachers
- Communicate effectively with all stakeholders
- Demonstrate strong ethics, integrity and professionalism

**STARTING DATE**

2024-25 School Year

**RATE OF PAY**

As established by Master Agreement

**APPLICATION  
PROCESS**

Send letter of interest, resume and a complete set of credentials to:

Heather Keiser, Principal  
Harbor Springs Middle School  
800 State Street  
Harbor Springs, MI 49740  
Email: [hkeiser@harborps.org](mailto:hkeiser@harborps.org)

**APPLICATION  
DEADLINE**

Thursday, March 21, 2024--4:00 pm EST

Posting Date – March 6, 2024