



## Harbor Springs Public Schools

Excellence in Character  
Excellence in Education

### Harbor Springs Public Schools Tuition Enrollment Agreement for Kindergarten-12<sup>th</sup> Grade School Year \_\_\_\_\_

Welcome to Harbor Springs Public Schools! In accordance with our mission statement, Harbor Springs Public Schools creates a multi-faceted educational experience, in a family atmosphere, empowering each student to become resilient, productive, and well-educated members of society. We look forward to partnering with you on your child's education.

Because your child is not a resident of Harbor Springs Public Schools, your child's enrollment and continued participation in the District's educational program and activities are subject to the following terms and conditions:

- **Residence:** The student is a resident of a local school district within the Charlevoix-Emmet Intermediate School District.
- **Disciplinary History:** The student has never been expelled from any school district, public school academy or nonpublic school, and has not been suspended from any school district, public school academy or nonpublic school within the previous two academic years.
- **Academic History:** The student has received passing grades in all classes during:
  - the previous academic year for a student enrolling in elementary or middle school
  - the previous two academic years for a student enrolling in high school. The student must be on track to graduate with a minimum of a 2.0 grade point average (GPA).
- **Attendance:** The student's attendance over the last two school years has averaged 90% (unless the student's average attendance is below 90% due to a disability).
- **Athletics:** The parent(s)/guardian(s) and student acknowledge and agree that the student may not be immediately eligible to participate in athletics, subject to the rules of the Michigan High School Athletic Association ("MHSAA"), and that all such decisions concerning eligibility are within the discretion of MHSAA.
- **Transportation:** The parent(s)/guardian(s) are responsible for their student's transportation to and from school, and will consistently drop off and pick up their student on time. Space permitting and subject to prior approval by the District, Harbor Springs may provide transportation if the parent(s)/guardian(s) drops the student off at an existing bus stop serving Harbor Springs students.

- *Code of Conduct:* The student is expected to adhere to the Student Code of Conduct, and may be removed from Harbor Springs Public Schools if they violate the Code of Conduct.
- *Tuition:* Tuition for the school year, in the amount of \$5,000 must be paid to the District. Tuition may be paid in full by August 1<sup>st</sup>. Alternatively, tuition may be paid in two installments, with the payment for 1<sup>st</sup> semester in the amount of \$2,500 due on August 1<sup>st</sup> and the payment for 2<sup>nd</sup> semester in the amount of \$2,500 due on November 1<sup>st</sup>.
- *Refund Policy:* Prior to August 1<sup>st</sup>, the tuition payment made for 1<sup>st</sup> semester is refundable for any reason; likewise, the tuition payment for 2<sup>nd</sup> semester is fully refundable prior to November 1<sup>st</sup> for any reason. However, once those deadlines have passed, tuition payments are non-refundable regardless of the reason for the student's withdrawal. Notice of withdrawal must be in writing, directed to the Superintendent and received by the applicable deadline.

**I have read and understand this Agreement, affirm that my child meets the District's enrollment standards, and agree to comply with the terms of this Agreement. I also acknowledge that this Agreement is only effective for one school year; the District may, in its discretion, revisit and revise the terms of the tuition enrollment agreement for subsequent years; and a new agreement must be signed each year by August 1.**

Student Name \_\_\_\_\_

Projected Start Date \_\_\_\_\_ Grade for Enrollment \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Parent/Guardian Phone \_\_\_\_\_

Parent/Guardian Email \_\_\_\_\_

Parent/Guardian Address \_\_\_\_\_

**By Harbor Springs Public Schools:**

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

Note: Final determination of acceptance of Tuition-Based Enrollment applications are pending the review of a student's residency, disciplinary history, academic history, and attendance records. By signing this form, the parent/guardian agrees to the release of all of the above information from the student's previous school.

Date Records Requested \_\_\_\_\_