

**Minutes of Rescheduled Regular Meeting
Board of Education
Harbor Springs Public Schools**

March 12, 2024

Middle School Cafeteria
Harbor Springs Middle School
800 State Road
Harbor Springs, MI 49740

Board Members Present: Paul Fairbairn, President
Gary Morse, Vice President
Diane Novak, Secretary
Tina Honeysette, Treasurer
Brad Backus, Trustee
Margo Damoose, Trustee

Board Members Absent: Mike Vandermus, Trustee

Staff Present: Brad Plackemeier, Superintendent
Denise Knight, Administrative Assistant
Rod Fullerton, Chief Financial Officer
Heather Keiser, Middle School Principal
Nathan Fairbanks, Elementary Principal

Regular Meeting

I. Call to Order

President Fairbairn called the regular meeting to order at 6:00pm.

II. Pledge of Allegiance

President Fairbairn requested a couple of moments for reflection.

III. Approval of Agenda

Superintendent Plackemeier amended the agenda to add Approval of Construction Project – Network Electronics System as Item XI. D.

A motion was made by Morse, seconded by Damoose, to approve the agenda as amended. Motion carried unanimously.

IV. Board President's Report

President Fairbairn commented on the girls basketball team, was happy they went as far as they did and commended them on a great season.

V. Superintendent's Report

- Hiring Update-currently hiring for the 2024-25 school year. Information will be shared later on the Special Ed and Secondary Interventionist positions. The Title VI coordinator and 5th grade positions are being finalized with interviews for special education teacher and cosmetology instructor occurring over the next month.
- Bond Construction Update-
 - Shay highlights over the last month include exterior brick work, installation of heating and cooling units in the classrooms, interior dry wall and painting with metal roof and siding starting soon.

- Summer projects include Ottawa Stadium beginning on Monday, June 3rd and high school parking lot/PAC addition beginning on June 10th.
- Middle and high school walkthroughs were conducted in February and the planning process for the work on both buildings will begin soon.
- Spring break is Friday, March 22nd through Monday, April 1st with classes resuming on Tuesday, April 2nd.
- April Committee Meeting Dates will be:
Tuesday, April 2nd – Finance @ 8:00am
Tuesday, April 2nd – Communications @ 9:30am
Wednesday, April 3rd – Facilities @ 8:30am

VI. Committee Reports

A. Finance

Damoose reported:

- Reviewed invoices
- Personnel update
- 5G/cellular update
- Early childhood discussion
- Ram wellness health behavior survey
- Winter benchmark data review
- Therapy dog
- Budget amendments
- Bond authorization resolution

B. Communications

Novak reported:

- Athletic report from Ms. Rigby including softball coaching update, spring sports projected participation, schedules, grounds meeting and MHSAA post season event update
- Personell update
- 5G/cellular update
- Early Childhood
- Ram wellness health behavior survery
- Winter benchmark data review
- Therapy dog
- Elementary math curriculum-received a presentation from Mr. Fairbanks.

C. Facilities

Backus reported:

- Mr. Ouellette provided update from the facilities department which included the following:
 - Spring break cleaning schedule
 - Update on Miss Dig testing
 - Update on water leak at Blackbird
 - Summer cleaning calendar for Blackbird and the Middle School
 - Tree trimming coordination throughout the district
 - Building control change at the high school for better regulation of heating and cooling throughout the building
 - Boiler inspections at the High School

- High School floor scrubber replacement
 - Plan for outside facilities for spring sports
- As well as they discussed all other common discussion items that were previously mentioned.

VII. Administrative Reports

High School Principal Inglehart reported:

- History teacher, Ms. Diener selected to participate in National History Day professional development program. She was the only candidate from the state of Michigan.
- HSHS Student Symposium on February 27 included science fair entries which demonstrated some outstanding student work.
- Parent/teacher conferences attendance rate was increased.
- Spring sports officially started.
- Mrs. Richardson and Mrs. Inglehart will be touring cosmetology school with Char-Em CTE staff to start planning our cosmetology classrooms at Blackbird.
- Legally Blonde, Jr. performances are this weekend.
- Top 12 students of the Class of 2024 will be going to the LMC awards ceremony at Charlevoix High School with the other conference schools.
- SRO Swiss presented topics including personal protection, sexual harassment, assault, hate crimes and ways to prevent forms of violence in school and community to students.
- The countdown for spring break is on.

Middle School Principal Keiser reported:

- New format for parent/teacher conferences went very well.
- Beyond Basics will begin this Friday for 5th-7th graders.
- Interviews for 5th grade teaching position went well with three outstanding candidates and a difficult decision.
- Interviews for special education position will take place after spring break.
- Mrs. Dickinson is working with students on next year's schedules with sixth graders excited to learn about their electives.
- All grade levels met with Mrs. Dickinson to update their educational development plans and researched career options in Xello.
- Staff meeting included Char-Em ISD staff giving trauma behavior support and classroom interventions discussion/training.

Elementary Principal Fairbanks reported:

- March is reading month which included guest readers, pool olympics, hammock read in the woods, board and card games.
- Beyond Basics is testing to graduate 3rd and 4th graders.
- Items working on include next years schedule, kindergarten roundup, math curriculum, playground additions for K-1 students and moves to the new building.

VIII. General Announcements

Damoose enjoyed and commended Kelcey Coveyou and the art show with student's art being displayed.

Morse gave condolences to President Fairbairn on the passing of his father.

IX. Public Input

Megan Mundy-parent of three homeschoolers cited information she had received from MHSAA and is looking for ways that the district can fill the gap with homeschoolers and the ability to be able to play in the school athletic programs.

X. Consent Agenda Items

A. Approval of Invoices

1. General Fund - \$822,119.59
2. Community Schools Fund - \$16,527.36
3. Food Service Fund - \$31,013.68
4. Building & Site Fund - \$30,000.00
5. Fiber Build Project Fund - \$1,160.32
6. 2022 Bond Project Fund - \$23,151.15

B. Approval of Minutes

1. Regular Meeting - February 12, 2024

A motion was made by Damoose, seconded by Backus, to approve the consent agenda as follows; General Fund - \$822,119.59; Community Schools Fund - \$16,527.36; Food Service Fund - \$31,013.68; Building & Site Fund - \$30,000.00; Fiber Build Project Fund - \$1,160.32; 2022 Bond Project Fund - \$23,151.15 and the minutes from the Regular Meeting – February 12, 2024. Motion carried unanimously.

XI. Recommended for Action - New Business

A. Approval of Construction Project-Video Surveillance and Door Access Control System

A motion was made by Backus, seconded by Morse, to award S.A. Moman in an amount not to exceed \$287,743.82 (including a 5-year software maintenance fee of \$34,322.85 to be paid from the general fund) contingent upon successful contract negotiations. Plante Moran supports the District's recommendation. Additionally, it is recommended that the District set aside a 10% contingency of \$28,800 to address unforeseen circumstances that may arise throughout the implementation. Motion carried unanimously.

B. Adopt Bond Authorization Resolution

A motion was made by Backus, seconded by Damoose, to adopt the bond authorization resolution as presented and attached in the Board of Education packet dated March 12, 2024. Motion carried unanimously.

C. Adopt 2023-24 Budget Amendment Resolutions for General Fund, Community Schools Fund, Food Service Fund and Student Activities Fund

A motion was made by Morse, seconded by Novak, to adopt the budget amendments for General Fund, Community Schools Fund, Food Service Fund and Student Activities Fund. Motion carried unanimously.

D. Approval of Construction Project-Network Electronics System

A motion was made by Backus, seconded by Damoose, to award the project to Sehi Computer Products Inc. in an amount not to exceed \$164,410.16, contingent upon successful contract negotiations. Motion carried unanimously.

XII. Information & Proposals

A. Secondary Special Education/Academic Interventionist

Superintendent Plackemeier informed the board that current teacher Lydia Brown has interviewed, been offered and accepted the position of Secondary Special Education/Academic Interventionist.

B. Special Education Teacher: K-12 Resource Room

Superintendent Plackemeier informed the board that current teacher Alicia Raredon has interviewed, been offered and accepted the Special Education Teacher: Resource Room.

XIII. Public Input - none

XIV. Request to go into Closed Session for Superintendent Mid-Year Review

A motion was made by Morse, seconded by Honeysette, to go into closed session for superintendent mid-year review at 6:37pm. Motion carried unanimously.

A motion was made by Honeysette, seconded by Damoose, to reconvene the regular meeting at 7:22pm. Motion carried unanimously.

XV. Adjournment

A motion was made by Morse, seconded by Backus, to adjourn the regular meeting at 7:23pm. Motion carried unanimously.

Respectfully submitted,

Diane Novak
Secretary