

**Minutes of Special Meeting
Board of Education
Harbor Springs Public Schools**

April 19, 2024

Superintendent's Conference Room
Harbor Springs Middle School
800 State Road
Harbor Springs, MI 49740

Board Members Present: Paul Fairbairn, President
Gary Morse, Vice President
Diane Novak, Secretary
Tina Honeysette, Treasurer
Margo Damoose, Trustee

Board Members Absent: Mike Vandermus, Trustee
Brad Backus, Trustee

Staff Present: Brad Plackemeier, Superintendent
Denise Knight, Administrative Assistant
Rod Fullerton, Chief Financial Officer
Chris Cerrudo, Technology Director

Special Meeting

I. Call to Order

President Fairbairn called the special meeting to order at 3:15pm.

After the pledge of allegiance President Fairbairn requested a moment of self reflection for everyone.

II. Approval of Agenda

A motion was made by Morse, seconded by Damoose, to approve the agenda as presented. Motion carried unanimously.

III. Public Input - None

IV. Approval of Minutes

A motion was made by Honeysette, seconded by Damoose, to approve the minutes from the regular meeting – April 8, 2024. Motion carried unanimously.

V. Approval of Structured Cabling, AV and PA/Clocks RFP

A motion was made by Morse, seconded by Novak, to award the AV and PA/Clock portion of the RFP to Moss in an amount not to exceed \$749,648.45, contingent upon successful contract negotiations. Plante Moran supports the District's recommendation. Additionally, it is recommend that the District set aside a 10% contingency of \$75,000 to address unforeseen circumstances that may arise throughout the implementation. Motion carried unanimously.

VI. Approval of GMP Recommendation - HSHS PAC Addition

A motion was made by Novak, seconded by Morse, to approve The Christman Company's sub-contractor bid amount including their fees/costs/CM contingency of \$3,403,379 plus \$340,000 owner-controlled

contingency totaling \$3,743,379 be established for this Project. The cost of this work will be detailed in a GMP Amendment to The Christman Company's AIA-A133 Agreement subject to review by the district's legal counsel for terms. If approved, the scheduled construction start date is June 6, 2024, with a substantial completion date of July 18, 2025. The Project will be funded by bond proceeds. Motion carried unanimously.

VII. Approval of Quote for Apple Devices

A motion was made by Morse, seconded by Damoose, to approve the Apple Device Lease agreement in the amount of \$562,034 as presented. Motion carried unanimously.

VIII. Approval of AED Purchase

A motion was made by Novak, seconded by Morse, to approve the purchase of AED's from Aventric Technologies as outlined in the attached purchase order in the amount of \$26,728. Motion carried unanimously.

IX. Approval of 27K Grant Letter of Agreement

A motion was made by Honeysette, seconded by Morse, to approve the 27K Grant Letter of Agreement as presented. Motion carried unanimously.

X. Public Input - None

XI. Adjournment

A motion was made by Morse, seconded by Honeysette, to adjourn the special meeting at 3:46pm. Motion carried unanimously.

Respectfully submitted,

Diane Novak
Secretary