

**Minutes of Regular Meeting  
Board of Education  
Harbor Springs Public Schools**

**May 13, 2024**

Middle School Cafeteria  
Harbor Springs Middle School  
800 State Road  
Harbor Springs, MI 49740

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Board Members Present: Paul Fairbairn, President  
Diane Novak, Secretary  
Tina Honeysette, Treasurer  
Brad Backus, Trustee  
Mike Vandermus, Trustee

Board Members Absent: Gary Morse, Vice President  
Margo Damoose, Trustee

Staff Present: Brad Plackemeier, Superintendent  
Rod Fullerton, Chief Financial Officer  
Denise Knight, Administrative Assistant  
Chris Cerrudo, Technology Director  
Leigh Inglehart, High School Principal  
Heather Keiser, Middle School Principal  
Nathan Fairbanks, Elementary Principal

### **Regular Meeting**

#### **I. Call to Order**

President Fairbairn called the regular meeting to order at 6:00pm.

#### **II. Pledge of Allegiance**

President Fairbairn requested a moment of self reflection.

#### **III. Approval of Agenda**

*A motion was made by Backus, seconded by Honeysette, to approve the agenda as presented. Motion carried unanimously.*

#### **IV. Board President's Report – none**

#### **V. Superintendent's Report**

Superintendent Plackemeier reported:

Hiring update which included the following:

- Recommendation for the cosmetology teacher tonight
- Special Education teacher interviews were last week with a recommendation next month
- 3<sup>rd</sup> grade teacher position closes Wednesday with interviews on Thursday

Bond Construction update:

- Shay building tours (tomorrow and Wednesday at 3:30)
- Metal roof installation nearing completion with the canopy and detailing remaining
- Gym floor is installed and process of painting and staining is happening
- Ceiling grid is nearing completion in classrooms with work moving to the hallways
- Lockers are completed in 3<sup>rd</sup>/4<sup>th</sup> grade wing

- Carpet and luxury vinyl tile installation continues throughout the classrooms
- Furniture is due to arrive in late June with installation occurring in July
- Scoping reviews were conducted last week for the Phase 2 projects at the middle school and high school

## VI. Committee Reports

### A. Finance

Honeysette reported:

- Personnel update
- 5G update
- Discussion on early childhood
- Trip coordinator discussion-potential of 8<sup>th</sup> grade Chicago trip to Schedule B
- Char-Em ISD budget
- Apple device 1:1 purchase
- Closed session for negotiations

### B. Communications

Novak reported:

- Athletic report was given by Mrs. Rigby Novak, with discussion on high school gym scorer's table, all athletic teams have portable AED's in their medical kits and basketball teams are firming up dates for summer camps
- Personnel update
- 5G update
- Early childhood update
- Return to learn letter
- Closed session for negotiations

### C. Facilities

Vandermus reported:

- Ron Ouellette provided an update from the Facilities Department which included the following:
  - Update on high school building controls
  - Replacement of fan assemblies in two of the heat pumps-academic building
  - New floor machine and buffer arrived
  - Tested a new battery operated backpack vacuum for use in the PAC
  - Partial high school roof replacement
  - Plan for middle school sprinklers
  - Program to investigate energy rebates for lighting/energy in new building
  - Update on softball/baseball fields
  - Plan to replace reflector shields on light poles at Ottawa Stadium
- Personnel update
- 5G update
- Early childhood update
- Bond construction update
- Closed session for negotiations

## VII. Administrative Reports

High School Principal Inglehart reported:

- Spring sports preparing for postseason play with baseball and softball hosting district games
- Junior class held beautiful prom at Bliss Gardens
- Mrs. Davis & Ms. Shaw attended PD at CMU which included AI in the classroom
- Each CTE program recognized two students at the annual Char-Em CTE banquet
- Mr. LaPoint's drones class was recognized at the CTE showcase in Lansing
- Emma Spencer, Charlie Baker, Anna Harrell and David Chamberlain-all A EVE students-were finalists in the 2024 Courageous Persuaders Video Competition
- Peer 2 peer program is planning a district-wide color run
- Swing into Spring on May 18<sup>th</sup>-fabulous event and biggest fundraiser for the band program
- 2024 Class is starting the countdown to graduation and all of the celebratory events, which includes their last day of school, May 23rd, along with a walkthrough of the other buildings in their caps & gowns and the car parade at 7:00pm, Senior Honors Night and graduation on June 2<sup>nd</sup>. A group of parents is working on Baccalaureate to be held at Holy Childhood Parish Hall and a senior party in the evening after graduation including a bonfire at Ottawa Stadium
- Commencement speaker will be Dr. Kaitlyn Duran, a 2013 graduate of HSHS and a doctor of optometry
- Cosmetology program update

Middle School Principal Keiser reported:

- MS track finished with two athletes breaking school records
  - Grant Corlew 1600m and 3200m
  - Landon Baas 200 hurdles
- iReady testing began
- 8<sup>th</sup> graders experienced the annual Career Pathways with TOPOnexus. Seventeen local businesses participated with a thank you to the following for their support and participation:
  - The Outfitter
  - The Boathouse
  - Emmet County EMS
  - Harbor Car Care
  - Department of Public Work City of HS
  - 45 North Property Management
  - Bluebird Day Architecture
  - Michigan Sloyd Woodworking
  - Lyric Theater (AV Technician)
  - M119 Studio (Photography, Design)
  - First Community Bank
  - Graham Real Estate
  - Harbor Springs Library
  - Tom's Moms Cookies
  - Kilwins
  - Emmet County Recycling
  - US Postal Service
  - Pierson's Restaurant
- Raven Hill Career Expo
- Life Unplugged by Char-Em-8<sup>th</sup> grade students get an opportunity to learn about real life skills in action.
- Northwestern Michigan College Roadshow for 7<sup>th</sup> & 8<sup>th</sup> graders

- 5<sup>th</sup> grade Lansing trip to Impression 5, Brody Cafeteria at MSU, Abrams Planetarium and Capitol tour
- 8<sup>th</sup> grade Chicag trip which includes Shedd Aquarium, Field Museum, White Sox Game, Blue Man Group performance and an Architecture tour.

Elementary Principal Fairbanks reported:

- Finishing up M-Step and iReady testing
- Thank you to Kelcey Coveyou and Jenna Treado for a great art show
- Upcoming events are Gear Up Day, Triathlon and Field Day
- Pedal with a purpose-4<sup>th</sup> grade
- Lots of year end field trips planned
- Looking forward to senior walk-thru

### VIII. General Announcements

Vandermus enjoyed the recent daddy/daughter dance.

### IX. Public Input

New hire, Caitlin Williams, approved from April board meeting came to thank the board in person for her new position.

### X. Consent Agenda Items

#### A. Approval of Invoices

1. General Fund - \$1,107,216.22
2. Community Schools Fund - \$18,602.14
3. Food Service Fund - \$44,152.84
4. Building & Site Fund - \$764.94
5. Fiber Build Project Fund - \$351.65
6. 2022 Bond Project Fund - \$1,489,731.20

#### B. Approval of Minutes

1. Special Meeting - April 19, 2024

*A motion was made by Novak, seconded by Vandermus, to approve the consent agenda as follows: General Fund - \$1,107,216.22; Community Schools Fund - \$18,602.14; Food Service Fund - \$44,152.84; Building & Site Fund - \$764.94; Fiber Build Fund - \$351.65; 2022 Bond Project Fund - \$1,489,731.20, along with the minutes from the special meeting – April 19, 2024. Motion carried unanimously.*

### XI. Recommended for Action - New Business

#### A. Approval of Apple Device for 1:1 Use Purchase

*A motion was made by Novak, seconded by Backus, to approve the Apple device for 1:1 use purchase as presented. Motion carried unanimously.*

#### B. Approval of L-4029 Tax Rate Request

*A motion was made by Backus, seconded by Novak, to approve the L-4029 tax rate request as presented. Motion carried unanimously.*

#### C. Review and Support 2024-25 Char-Em ISD Budget

*A motion was made by Backus, seconded by Vandermus, that the Harbor Springs Public Schools Board of Education has reviewed and supports the 2024-25 Char-Em ISD Budget. Motion carried unanimously.*

**D. Approval of Cosmetology Instructor**

*A motion was made by Backus, seconded by Novak, to approve the hiring of Anne Tomshack as a Cosmetology teacher at MA, Step 20 of the salary schedule for the 2024-25 school year. Motion carried unanimously.*

**XII. Information & Proposals**

**A. Return to Learn Letter**

Superintendent Plackemeier informed the board of education that an audit of the school district website revealed a lack of return to in person learning notifications related to federal requirements. We will be posting the Return to Learn letter included in the board packet to remain in compliance.

**XIII. Public Input - none**

**XIV. Request to go into Closed Session - Contract Negotiations**

*A motion was made by Novak, seconded by Backus, to go into closed session – contract negotiations at 6:25pm. Motion carried unanimously.*

*A motion was made by Honeysette, seconded by Backus, to reconvene the regular meeting at 8:34pm. Motion carried unanimously.*

**XV. Adjournment**

*A motion was made by Novak, seconded by Backus, to adjourn the regular meeting at 8:35pm. Motion carried unanimously.*

Respectfully submitted,

Diane Novak  
Secretary