

**Minutes of Regular Meeting
Board of Education
Harbor Springs Public Schools**

June 10, 2024

Middle School Cafeteria
Harbor Springs Middle School
800 State Road
Harbor Springs, MI 49740

Board Members Present: Paul Fairbairn, President
Gary Morse, Vice President
Diane Novak, Secretary
Tina Honeysette, Treasurer
Margo Damoose, Trustee
Mike Vandermus, Trustee

Board Members Absent: Brad Backus, Trustee

Staff Present: Brad Plackemeier, Superintendent
Rod Fullerton, Chief Financial Officer
Denise Knight, Administrative Assistant
Chris Cerrudo, Technology Director
Leigh Inglehart, High School Principal
Heather Keiser, Middle School Principal
Nathan Fairbanks, Elementary Principal

Regular Meeting

I. Call to Order

President Fairbairn called the regular meeting to order at 6:00pm.

II. Pledge of Allegiance

President Fairbairn requested everyone take a moment for self reflection.

III. Approval of Agenda

A motion was made by Damoose, seconded by Honeysette, to approve the agenda as presented. Motion carried unanimously.

IV. Board President's Report

President Fairbairn noted he had taken a tour of the new elementary building and expressed how well it looks. He also shared that he received an email from Jim Rummer at the ISD, about the new CTE cosmetology program—he commented on the hard work and great effort put forth from Leigh, Brad and Shelby in bringing this program in.

V. Superintendent's Report

Superintendent Plackemeier reported:

- Hiring update which includes a Special Education teacher opening
- Athletic department hosting post season events which included softball and baseball districts, baseball regional finals and quarterfinal games
- Bond construction update which includes Shay Elementary, Blackbird HVAC, Ottawa Stadium and HSHS parking lot/PAC

VI. Committee Reports

A. Finance

Damoose reported:

- Common discussion items which include personnel update, 5G/cellular update, early childhood and BOE evaluation training
- Closed session-negotiation discussion
- Review of invoices

B. Communications

Novak reported:

- Athletic report which included girls golf cooperative, update on the hosting of all the softball and baseball tournament games, current coaching openings, high school trophy case project, plan to survey outdoor athletic facilities this summer and an update on the needs for hosting future track and field meets, as Harbor Springs track teams will remain Division 4
- Common discussion items which include personnel update, 5G/cellular update, early childhood and BOE evaluation training
- HSHS attendance report was given by Leigh
- Closed session-negotiation discussion

C. Facilities

Vandermus reported:

- Facilities report from Ron which included roofing survey results, update on cooling units for HSHS PAC, storage at the baseball field, construction of concession stand for the MS, summer cleaning/moving schedule, summer custodial schedules and district irrigation report
- Common discussion items which include personnel update, 5G/cellular update, early childhood and BOE evaluation training
- Closed session-negotiation discussion

VII. Administrative Reports

High School Principal Inglehart reported:

- Spring sports had a memorable postseason which included softball district win and a regional game (1st time in 25 years), baseball-district win, tennis-states as a team and track-states as a team with two All-State relays
- Thank you to maintenance/custodial staff for all their hard work and effort all year, along with everything that was done to prepare for graduation
- Six students have passed the ProTools certification test in Mr. Byma's A EVE class
- Three students received Top 10 scores in the Microsoft Office Specialist Exam in Mr. Grant's class
- Baccalaureate, senior car parade, senior honors night and graduation were all great events and went well
- 25 students and parents have left for Spain
- Char-Em is hosting six C4K classes in June
- Young Americans will be back in July
- Special thanks to Shelby Richardson for all that she does for the HS students-she is a big asset
- Students and staff deserve a fun and relaxing summer vacation

Middle School Principal Keiser reported:

- Thank you to the custodians for getting building ready for classroom moves

- Thank you to Kim Dickinson on completion of her first year as MS student success coordinator-she has done a phenomenal job
- MS finished the year with fun activities which included 5th grade putt-putt golfing, 6th grade field day, 7th grade bowling and 8th grade graduation celebration at the PAC
- Successful trip to Chicago
- Excited for new moves next year and being back to a 5-8th grade building

Elementary Principal Fairbanks reported:

- Echoed the appreciation of the custodians and the counselors on how well they have worked together for the good of the families
- Teachers excited about IReady scores
- Beyond Basics graduation
- Triathlon cancelled due to weather-may try to do something in the fall

VIII. General Announcements

Vandermus expressed a thank you to all teachers, admin and support for their work and efforts.

Morse also expressed appreciation for the staff, heard lots of compliments at the recent athletic events and enjoyed the beautiful graduation ceremony.

Damoose echoed previous BOE member comments and expressed gratitude to everyone for a great job.

Honeysette thanked Mrs. Keiser for the work and effort of the Chicago trip and had also volunteered for a program in Mr. Blanck's class that was great.

IX. Public Input - none

X. Consent Agenda Items

A. Approval of Invoices

1. General Fund - \$1,184,706.32
2. Community Schools Fund - \$16,573.49
3. Food Service Fund - \$29,305.31
4. Building & Site Fund - \$20,123.76
5. Fiber Build Project Fund - \$367.88
6. 2022 Bond Project Fund - \$982,493.96

B. Approval of Minutes

1. Regular Meeting - May 13, 2024
2. Regular Meeting –Closed Session – May 13, 2024

A motion was made by Morse, seconded by Damoose, to approve the consent agenda as follows: General Fund - \$1,184,706.32; Community Schools Fund - \$16,573.49; Food Service Fund - \$29,305.31; Building & Site Fund - \$20,123.76; Fiber Build Project Fund - \$367.88; 2022 Bond Project Fund - \$982,493.96, along with the minutes from the regular meeting – May 13, 2024 and regular meeting –closed session – May 13, 2024. Motion carried unanimously.

XI. Recommended for Action - New Business

A. Approval of Overnight Trip - HSHS Band Camp

A motion was made by Damoose, seconded by Novak, to approve the overnight trip for the high school band for band camp. Motion carried unanimously.

B. Approval of Overnight Trip - HSHS Band to Rockford

A motion was made by Vandermus, seconded by Honeysette, to approve the overnight band trip to Rockford. Motion carried unanimously.

C. Approval of Overnight Spain Trip - June 2025

A motion was made by Novak, seconded by Morse, to approve the 2025 overnight trip to Spain. Motion carried unanimously.

D. Approval of Staff Resignation

A motion was made by Morse, seconded by Novak, to approve the resignation of Kim Niersel effective June 30, 2024.

E. Approval of 3rd Grade Teacher

A motion was made by Vandermus, seconded by Honeysette, to approve the hiring of Madelaine McShannock as a third grade teacher at BA, Step 1 of the salary schedule for the 2024-25 school year.

F. Approval of Special Education Teacher

A motion was made by Morse, seconded by Vandermus, to approve the hiring of Marissa Swadling as a special education teacher at MA, Step 4 of the salary schedule for the 2024-25 school year.

G. Approval of Performance Pay for Teachers

A motion was made by Damoose, seconded by Novak, to approve the Performance Pay for teachers as follows for the 2023-24 school year.

- *Highly Effective with a score of 3.70-4.00=\$400*
- *Highly Effective with a score of 3.60-3.69=\$300*
- *Highly Effective with a score of 3.50-3.59=\$200*
- *Below 3.50 does not qualify for Performance Pay*

Motion carried unanimously.

H. Adopt MHSAA Membership Resolution for 2024-25

A motion was made by Morse, seconded by Novak, to approve the resolution for the MHSAA membership for 2024-25 school year. Motion carried unanimously.

I. Approval of 2024-25 Schools of Choice/Tuition Based Enrollment

A motion was made by Vandermus, approved by Novak, to continue to not offer Schools of Choice for all grade levels and offer the current tuition-based program to out-of-district kindergarten through 12th Grade students for the 2024-25 school year with exceptions for families in the district under Schools of Choice prior to the 2023-24 school year. Motion carried unanimously.

XII. Public Input - none

XIII. Closed Session – Negotiations

A motion was made by Novak, seconded by Damoose, to go into closed session-negotiations at 6:30pm. Motion carried unanimously.

A motion was made by Morse, seconded by Novak, to reconvene the regular meeting at 7:11pm. Motion carried unanimously.

XIV. Adjournment

A motion was made by Morse, seconded by Novak, to adjourn the regular meeting at 7:12pm. Motion carried unanimously.

Respectfully submitted,

Diane Novak
Secretary