

**Minutes of Regular Meeting
Board of Education
Harbor Springs Public Schools**

August 12, 2024

Middle School Cafeteria
Harbor Springs Middle School
800 State Road
Harbor Springs, MI 49740

Board Members Present: Paul Fairbairn, President
Diane Novak, Secretary
Tina Honeysette, Treasurer
Brad Backus, Trustee
Margo Damoose, Trustee
Mike Vandermus, Trustee (6:02pm)

Board Members Absent: Gary Morse, Vice President

Staff Present: Brad Plackemeier, Superintendent
Denise Knight, Administrative Assistant
Chris Cerrudo, Technology Director

Regular Meeting

I. Call to Order

President Fairbairn called the regular meeting to order at 6:00pm.

II. Pledge of Allegiance

President Fairbairn asked everyone to take a moment of self reflection.

III. Approval of Agenda

A motion was made by Damoose, seconded by Honeysette, to approve the agenda as presented. Motion carried unanimously.

IV. Audit Presentation

Mike Cool, Auditor from UHY Auditing firm was present and gave a presentation/summary of the recent audit his firm conducted on the 2023-24 school year.

V. Board President's Report

President Fairbairn commented on how happy he was with the construction progress and everything that is going on.

VI. Superintendent's Report

Superintendent Plackemeier reported the following:

Back to school dates and events

- Shay Elementary Ribbon Cutting – Friday, August 23rd – 12:00pm-3:00pm
- New Teacher Orientation – Tuesday, August 27th
- All staff back to school in-service – Wednesday, August 28th
- First Day of School – Tuesday, September 3rd

Bond construction update

- Shay Elementary (hydro seeded, furniture, outside panels, parking lot)
- Blackbird HVAC – done and licensed
- Ottawa Stadium
- HSHS parking lot/PAC

VII. Committee Reports

A. Finance

Damoose reported:

- Personnel update
- 5G/cellular update
- Early Childhood
- Review of invoices
- Early childhood rate schedule
- 2023-24 audit

B. Communications

Novak reported:

- Athletic report:
 - Update on status of a trainer
 - Stadium project and plans
 - Fall schedule
 - Potential donors
 - Track & field program needs
 - Coaching update
 - Girls golf cooperative
 - Fall maintenance plans for softball/baseball fields
 - HS gym scorer's table
 - HS trophy cases
- Personnel update
- 5G/cell update
- Early childhood update

C. Facilities

President Fairbairn reported:

- Facilities report:
 - Progress on the cosmetology room
 - Plan for moving teachers into Shay
 - Info on a well at Reynolds field
 - Update on storage shed at Ottawa Stadium
 - Summer maintenance update – 2nd floor HS
 - Custodial personnel update
 - Report on gym floor refinishing
- Personnel update
- 5G/cell update
- Early Childhood update
- Construction update
- District roofing needs

VIII. General Announcements

Backus commented on football starting and how well it went.

Honeysette complimented the recent soccer camp at WMU- lots of fun and went well.

Novak-thanks to Ram boosters for the work and success of the Kelbel cup.

Superintendent Plackemeier gave thanks to custodial staff for doing a great job with moving teachers things to the new building.

IX. Public Input

Haley Rummer addressed the board with concerns regarding coaching stability and administrative support.

X. Consent Agenda Items

A. Approval of Invoices

1. General Fund - \$1,172,213.98
2. Community Schools Fund - \$26,353.38
3. Food Service Fund - \$15,765.97
4. Building & Site Fund - \$322,033.33
5. Fiber Build Project Fund - \$327.60
6. 2022 Bond Project Fund - \$14,696.77
7. 2024 Bond Project Fund - \$52,590.00

B. Approval of Minutes

1. Regular Meeting - July 8, 2024
2. Regular Meeting - Closed Session - July 8, 2024 - Superintendent Evaluation
3. Regular Meeting - Closed Session - July 8, 2024 - Contract Negotiations

A motion was made by Backus, seconded by Vandermus, to approve the consent agenda items as follows: General Fund - \$1,172,213.98; Community Schools Fund - \$26,353.38; Food Service Fund - \$15,765.97; Building & Site Fund - \$322,033.33; Fiber Build Project Fund - \$327.60; 2022 Bond Project Fund - \$14,696.77; 2024 Bond Project Fund - \$52,590.00; along with the minutes from the Regular Meeting – July 8, 2024, minutes from the Regular Meeting – Closed Session – July 8, 2024 – Superintendent Evaluation and the minutes from the Regular Meeting – Closed Session – July 8, 2024 – Contract Negotiations. Motion carried unanimously.

XI. Recommended for Action - New Business

A. Approval of Superintendent Evaluation

A motion was made by Novak, seconded by Honeysette, to approve the evaluation of Superintendent Brad Plackemeier for the 2023-24 school year with an overall rating of highly effective. Motion carried unanimously.

B. Approval of Debt Fund Resolution

A motion was made by Vandermus, seconded by Damoose, to approve the remaining funds from Debt Fund 39 be transferred to Debt Fund 34. The auditor and PFM are in support of the recommendation. Motion carried unanimously.

C. Approval of Overnight Trip - HSHS Cross Country Camp

A motion was made by Honeysette, seconded by Vandermus, to approve the overnight trip for the Cross Country Team Camp from August 18, 2024, through August 21, 2024, at Camp Westminster on Higgins Lake. Motion carried unanimously.

D. Approval of Overnight Trip - HSHS Cross Country Shepherd Invitational

A motion was made by Novak, seconded by Vandermus, to approve the overnight trip for the Cross Country Team trip to the Shepherd Invitational from September 27, 2024 through September 28, 2024. Motion carried unanimously.

E. Approval of Overnight Post-Season Athletic Trips 2024-25

A motion was made by Honeysette, seconded by Novak, to approve the overnight trips for all athletic teams that qualify for postseason state tournaments for the 2024-25 school year. Motion carried unanimously.

F. Approval of Special Education Teacher

A motion was made by Backus, seconded by Damoose, to approve the hiring of Hannah Hopkins as a secondary special education/academic interventionist teacher at BA, Step 2 of the salary schedule for the 2024-25 school year. Motion carried unanimously.

G. Approval of Early Childhood Rate Schedule

A motion was made by Backus, seconded by Vandermus, to approve Blackbird Childcare tuition rate increase of 14% to be implemented in two parts as presented.

Room	Hourly Rate Sept. 24/Jan. 25	Half-Day Rate Sept. 24/Jan. 25	Current Daily Rate	New Daily Rate Sept. 2024	New Daily Rate Jan. 2025
Lamb (Infant)	N/A	\$38.50/\$41	\$60	\$64	\$68
Yearling	N/A	\$38.50/\$41	\$60	\$64	\$68
Little Rams	N/A	\$38.50/\$41	\$58	\$64	\$68
Rams (8-3)	N/A	N/A	\$57	\$45	\$48
Rams	\$6.50/\$7.00	\$32/\$34	\$55	\$59	\$63
K-5th Grade	\$6.50/\$7.00	\$32/\$34	\$55	\$59	\$63

Motion carried unanimously.

H. Approval of Lower Elementary Playground Equipment

A motion was made by Backus, seconded by Novak, to approve the purchase of playground equipment for lower elementary students at Shayground not to exceed \$174,011.76 from Penchura L.L.C. along with the removal of the wood chips included in the proposal/bid. The district will explore the cost of the cushioned rubber and/or wood chips from another source. Motion carried unanimously.

XII. Information & Proposals

A. Set Date/Time for Board Retreat

The date decided upon amongst the board was Wednesday, September 25 @ 1:00pm.

XIII. Public Input - none

XIV. Closed Session - Contract Negotiations

A motion was made by Backus, seconded by Honeysette, to go into Closed Session – Contract Negotiations at 7:08pm. Motion carried unanimously.

A motion was made by Honeysette, seconded by Vandermus, to reconvene the regular meeting at 8:06pm. Motion carried unanimously.

XV. Adjournment

A motion was made by Honeysette, seconded by Damoose, to adjourn the regular meeting at 8:06pm. Motion carried unanimously.

Respectfully submitted,

Diane Novak
Secretary