

**Minutes of Regular Meeting
Board of Education
Harbor Springs Public Schools**

October 14, 2024

Middle School Cafeteria
Harbor Springs Middle School
800 State Road
Harbor Springs, MI 49740

Board Members Present: Paul Fairbairn, President
Gary Morse, Vice President
Diane Novak, Secretary
Tina Honeysette, Treasurer
Mike Vandermus, Trustee
Brad Backus, Trustee
Margo Damoose, Trustee

Staff Present: Brad Plackemeier, Superintendent
Rod Fullerton, Chief Financial Officer
Denise Knight, Administrative Assistant
Chris Cerrudo, Technology Director
Heather Keiser, Middle School Principal

Regular Meeting

I. Call to Order

President Fairbairn called the regular meeting to order at 5:00pm.

II. Pledge of Allegiance

President Fairbairn requested everyone to take a moment of self reflection.

III. Approval of Agenda

Superintendent Plackemeier amended the agenda to add item XI. D. Approval of Potential Interview Candidate. A motion was made by Backus, seconded by Damoose, to approve the agenda as amended. Motion carried unanimously.

IV. Board President's Report

President Fairbairn noted that it is the last board meeting before the election and he's hoping things go well for all candidates and also thanked Gary Morse for all he has done.

V. Superintendent's Report

Superintendent Plackemeier reported:

- Bond construction update including -working on the punchlists for Shay, Ottawa Stadium and HSHS parking lot/PAC
- Planning for upcoming projects at HSMS and HSHS
- CTE update- Cosmetology program visited Kirtland College
- Hollywood 2 Harbor- huge success

VI. Committee Reports

A. Finance

Damoose reported:

Common discussion items which include personnel update, 5G/cellular update, early childhood, future district projects and district nursing services. They also reviewed invoices and had a food service discussion with Sarah Miller and Cathy Clarke.

B. Communications

Novak reported:

The same common discussion items of a personnel update, 5G/cellular update, early childhood, future district projects and district nursing services. They also received an athletic report from Anna which included fall sports injuries, participation numbers, facility updates, schedule for district soccer tournament and a report on parent communication and coaching development.

C. Facilities

Vandermus reported:

Facilities update from Ron which included work on the baseball/softball fields, winterizing outdoor fields, hiring custodial staff, roofing pre-bid meeting, cosmetology classroom update, snow removal update and estimate for tennis court fencing and repairs.

VII. Administrative Reports

Middle School Principal Keiser reported:

- Team building/classroom routines and procedures
- Festival of the Book-thank generous donors
- Parent/teacher conferences good turn out
- Hollywood 2 Harbor-5 MS students attended entire event

Superintendent Plackemeier reported for elementary:

- Halloween parade starts at 1:30 pm this year
- Elementary had over 95% attendance rate for conferences
- Planning a Q2 start for beyond basics for elementary students
- Playground install starts tonight and should be finished before Friday

Superintendent Plackemeier reported for high school:

- Marching band won their concert in Rockford along with awards for Best Music, Best Percussion and Best Marching
- Hollywood 2 Harbor was fabulous—kudos to Mr. Byrna for bringing this amazing opportunity to our students.
- HSHS is ranked 2nd & 3rd in the statewide Microsoft Word competition. Parker Reed earned a perfect score –Word certification test.
- Entire 9th grade went to Char-Em’s Mi Career Quest and were exposed to businesses, careers and CTE programs across NW Michigan.
- NHS and Student Council participated in The Healthy Room Project.
- Parent/teacher conferences –attendance rate was 41%
- PSAT & National Merit Scholarship testing
- HSHS sports update

VIII. General Announcements

Morse commented on homecoming and how awesome it was-biggest crowd. He also visited the new cosmetology room-getting students career ready.

IX. Public Input

Emily Kloss thanked the BOE for their volunteerism and time on the board. She also commented that she has coached since 1991 and worked for several athletic directors and Anna is one of the better AD's that she has worked for.

X. Consent Agenda Items

A. Approval of Invoices

1. General Fund - \$970,192.88
2. Community Schools Fund - \$18,414.58
3. Food Service Fund - \$37,672.76
4. Building & Site Fund - \$15,925.11
5. Fiber Build Project Fund - \$227.20
6. 2022 Bond Project Fund - \$740,895.00
7. 2024 Bond Project Fund - \$697,306.54

B. Approval of Minutes

1. Special Meeting - Retreat - September 25, 2024

A motion was made by Novak, seconded by Backus, to approve the consent agenda as follows: General Fund - \$970,192.88; Community Schools Fund - \$18,414.58; Food Service Fund - \$37,672.76; Building & Site Fund - \$15,925.11; Fiber Build Project Fund - \$227.20; 2022 Bond Project Fund - \$740,895.00; 2024 Bond Project Fund - \$697,306.54, along with the minutes from the Special Meeting – Retreat - September 25, 2024. Motion carried unanimously.

XI. Recommended for Action - New Business

A. Approval of Revised HSEA Contract

A motion was made by Morse, seconded by Honeysette, to approve the revised Master Agreement with the HSEA for the 2024/25 and 2025/26 school years. Motion carried unanimously.

B. Approval of Admin/Non-Union Contracts

A motion was made by Backus, seconded by Morse, to approve the revised Admin/Non-Union contracts (Food Service Director, Chief Financial Officer, Transportation Director, Administrative Assistant to the Superintendent/Accounts Payable, Facilities Director, Director of Child Care Programs, Assistant Director of Child Care Programs, Technology Assistant and Community Pool Director) to give the same 4% increase and change in paid time off (PTO) language for the 2024-25 school year. Motion carried unanimously.

C. Approval of the Purchase of a Suburban

A motion was made by Backus, seconded by Honeysette, to approve the purchase of a 2024 Suburban LS with a diesel engine for \$65,000. Motion carried unanimously.

D. Approval of Potential Interview Candidate

A motion was made by Morse, seconded by Backus, to approve the interviewing of Mr. Swiss for the JV boys basketball coaching position, with the understanding that if selected, the BOE would need to approve before being hired. Motion carried unanimously.

XII. Public Input - none

XIII. Adjournment

A motion was made by Backus, seconded by Morse, to adjourn the regular meeting at 5:36pm. Motion carried unanimously.

Respectfully submitted,

Diane Novak
Secretary