

**Minutes of Regular Meeting
Board of Education
Harbor Springs Public Schools**

November 11, 2024

Middle School Cafeteria
Harbor Springs Middle School
800 State Road
Harbor Springs, MI 49740

Board Members Present: Paul Fairbairn, President
Gary Morse, Vice President
Diane Novak, Secretary
Tina Honeysette, Treasurer
Mike Vandermus, Trustee (6:01pm)
Brad Backus, Trustee
Margo Damoose, Trustee

Staff Present: Brad Plackemeier, Superintendent
Rod Fullerton, Chief Financial Officer
Denise Knight, Administrative Assistant
Chris Cerrudo, Technology Director
Leigh Inglehart, High School Principal
Heather Keiser, Middle School Principal
Nathan Fairbanks, Elementary Principal

Regular Meeting

I. Call to Order

President Fairbairn called the regular meeting to order at 5:58pm.

II. Pledge of Allegiance

President Fairbairn requested everyone take a moment for self reflection.

III. Approval of Agenda

Superintendent Plackemeier amended the agenda to add item XII. C. Approval of Letter of Understanding – MESSA plans. A motion was made by Backus, seconded by Honeysette, to approve the agenda as amended. Motion carried unanimously.

IV. Board President's Report

President Fairbairn congratulated Tina Honeysette and Margo Damoose on a successful campaign and commented on looking forward to continued work with them. He also congratulated Charlie Hollerith on becoming a new board member.

V. Superintendent's Report

Superintendent Plackemeier reported:

Bond Construction Update

- Shay Elementary
- Ottawa Stadium

- HSHS parking lot/PAC
 - Planning for upcoming projects at HSMS and HSHS
- School Nurse position

VI. Char-Em ISD Update - Scott Koziol

Scott Koziol, Superintendent from Char-Em ISD was present and gave each board member a two page flyer containing information on services provided by the ISD, milages and school funding, along with a service area map. He gave a brief update and fielded any questions the board members had. Along with him was Jill Haan (Early Childhood) and Lauren Ringle (Special Ed) who also shared info about their areas. Char-Em is looking forward to building the partnership with HSPS.

VII. Committee Reports

A. Finance

Damoose reported:

- Personnel-staffing update
- 5G/Cellular update
- District Website
- Review of invoices
- Nurse position/Ram Wellness
- Food Service/equipment upgrades
- Project planning
- Wearable emergency devices

B. Communications

Morse reported:

- Athletic report – consisted of winter sports schedules, participation numbers and practice start dates. Harbor Springs has the potential to host a state semi-final football game for MHSAA. There will be a meeting with AstroTurf company for an update on the use and maintenance of the field. There was an update on athletic uniforms purchased by the school district. Information regarding athletic game streaming on the Hudl service was shared and Final Forms program designed to provide coaches the ability to have emergency and medical information digitally.
- Personnel update
- 5G/Cellular update
- Project planning
- District website

C. Facilities

Backus reported:

- Facilities report – consisted of winterization of the outdoor facilities, tree trimming, removal of a dead tree, storage sheds for baseball/softball fields, roofing plans at the high school, plans to

address items identified in Civil Rights inspection, collaboration with Little Traverse Township plan to drill a well to service the Reynolds fields, scheduled meeting with AstroTurf for an update on the use and maintenance of the field and a report on the installation of a roof access hatch at Shay Elementary.

- Personnel update
- 5G/Cellular update
- Bond construction update
- Project planning
- Snow removal
- District website

VIII. Administrative Reports

High School Principal Inglehart reported:

- Mr. LaPoint's chemistry students presented Halloween labs to Shay students
- HSHS was able to attend the elementary Halloween parade
- Mr. LaPoint's uSAS program participated in a joint search and rescue mission with a Pellston CTE program and the Emmet County Emergency Management Team.
- A state CTE Director visited three of our CTE programs
- Winter sports have begun

Middle School Principal Keiser reported:

- Halloween – fun wearing costumes and attending the parade
- November 1st PD learning for staff – CPR certified & MI Heart Safe
- Start of 2nd quarter, Beyond Basics students back in classrooms. Second session during 4th quarter
- Boys basketball season is off to a great start. Thank you to Ron Ouelette and custodial staff for completing the concession stand project
- Enrollment review for MS is up 23 new students with 6 lost for a net 17 new students

Elementary Principal Fairbanks reported:

- PBIS book vending machine
- Halloween parade
- MI Heart Safe Award
- Beyond Basics schedule
- Emergency shades for classrooms
- Jessica Mills – Salmon in the classroom
- Playground equipment is in with non verbal communication board coming soon

IX. General Announcements

Damoose congratulated board members Honeysette, Fairbairn and new member Hollerith. Novak echoed Damoose along with congratulating Morse for all his years on the board. Morse also echoed Damoose's comments along with congrats to Hollerith.

Vandermus gave a congrats to all elected members.
Honeysette thanks all voters for passing the milages.

X. Public Input

Brian Nolan (retired MD) expressed concerns about the immunization rate of students and what the policy is.

XI. Consent Agenda Items

A. Approval of Invoices

1. General Fund - \$1,062,407.97
2. Community Schools Fund - \$68,134.69
3. Food Service Fund - \$34,293.94
4. Building & Site Fund - \$174,011.76
5. Fiber Build Project Fund - \$56.80
6. 2022 Bond Project Fund - \$1,054,894.19
7. 2024 Bond Project Fund - \$1,524,073.80

B. Approval of Minutes

1. Regular Meeting - October 14, 2024

A motion was made by Vandermus, seconded by Morse, to approve the consent agenda as follows: General Fund - \$1,062,407.97; Community Schools Fund - \$68,134.69; Food Service Fund - \$34,293.94; Building & Site Fund - \$174,011.76; Fiber Build Project Fund - \$56.80; 2022 Bond Project Fund - \$1,054,894.19; 2024 Bond Project Fund - \$1,524,073.80, along with the minutes from the Regular Meeting – October 14, 2024. Motion carried unanimously.

XII. Recommended for Action - New Business

A. Approval of Overnight Trip for HSHS Band

A motion was made by Morse, seconded by Damoose, to approve the HSHS Band overnight trip to the University of Michigan from February 1, 2025 to February 2, 2025. Motion carried unanimously.

B. Approval of Overnight Trip for Jazz Band

A motion was made by Damoose, seconded by Vandermus, to approve the HSHS Jazz Band overnight trip to Hastings, Michigan from April 25, 2025 to April 26, 2025. Motion carried unanimously.

C. Approval of Letter of Understanding – MESSA Plans

A motion was made by Backus, seconded by Novak, to approve the Letter of Understanding – MESSA Plans between the District and the Association as presented. Motion carried unanimously.

XIII. Public Input - none

XIV. Adjournment

A motion was made by Damoose, seconded by Backus, to adjourn the regular meeting at 6:45pm. Motion carried unanimously.

Respectfully submitted,

Diane Novak
Secretary